

DRAFT

POSTED
8/31/24

POSTED
9-28-24

CLEAR CREEK COMMUNITY SERVICES DISTRICT MINUTES FOR MEETING HELD ON

August 6, 2026 Located at 666-975 STATE HIGHWAY 147, CLEAR CREEK, CA 96137

Meeting was called to order at 6:00 PM by Jasmine Conner

ROLL CALL: Jasmine Conner. Taryn Purcell, Debra Erickson

ABSENT: Jason Taylor, Kevin Kassel (Medical)

STAFF: Steve Sader, Randy Meeks, Debbie Jennings-Meeks

PUBLIC: Mike Scanlon and many other public members

PLEDGE OF ALLEGIANCE Led by Jasmine Conner

APPROVAL OF AGENDA: Motion was made by Taryn Purcell to accept the agenda and Debra Erickson 2nd, All ayes.

WELCOME NEW BOARD MEMBERS: New members are Debra Erickson and Kevin Kassel.

APPROVAL OF MINUTES: Motion was made by Debra Erickson to approve the minutes from May 7, 2026, Taryn Purcell. All ayes.

APPROVAL OF MINUTES: Motion was made by Taryn Purcell to approve the minutes from May 28th, 2026, Debra Erickson 2nd. All Ayes.

APPROVAL OF THE EXPENDITURES: Debra Erickson made a motion to approve the expenditures for May 2026, Taryn Purcell 2nd. All ayes.

Taryn Purcell made a motion to approve the expenditures for June 2026, Debra Erickson 2nd. All ayes.

Debra Erickson made a motion to approve the expenditures for July 2026, Taryn Purcell 2nd. All ayes.

PUBLIC COMMENT: None

WATER REPORT: We used 4,811,894 gallons for the month of June, 5,200 gallons per day average. The spring is at 18 1/2 ". All tests were done all good. We had the boil order and the lifted boil order. Did some sheet metal and cleaning up at the spring. State of California is requiring a new permit, it is a T1 License, they issued a "Restricted T1" until I pass the exam. So the budget of \$1,000 for chlorine will drastically change, it looks like it will be closer to \$13,000 for the year. Normally we use about 20 gallons per month but we used 164 gallons for the month of July we are using 6% which gets mixed with water. Water project is progressing the new pipe from 6" to 24" with a mixing valve hopefully it will drop chlorine level. As you all know we use to test at the cistern but now we are testing at the spring house which could be a problem this winter. All the underground pipe will be here today, they will start building the tank, pump house and run PGE power through the park,

Re-POSTED
9-28-24

DRAFT
POSTED
9/31/24

and build the access road to the spring house. In June of 2027 we will switch to Westwood Water. The contractors lost ½ day when they broke a main and the one day I went to pickup chlorine, so the Westwood water guys came down and helped with the repair. I have taught both Randy and Debbie how to turn the valves off if for some reason it is needed. They eliminated a redundant 3" line under the road to valves on Spring Creek (which will be under the grant) all new C900 PVC pipe was installed feeding the winery, motel and to the hydrant down there. I was told by an old timer that the current valves are from the old Red River Mill, so they are very old. The PFAS test has been performed(it's a forever chemical) waiting on results.

FIRE DEPARTMENT REPORT: Chief Meeks gave an update on the first-year accomplishments (May 25 – May 26) after returning to service. During the first year, the Department replaced expired medical supplies, added trauma equipment, mega movers, established an MSDS program. Added fire extinguishers, received 2 BKR 5000 radios through Lassen Fire Safe Counsel grant, all radios have been programmed for regional interoperability, installed a base station radio, purchased a second ZOLL AED, added portable suction and transitioned to the new NERIS fire reporting program. The Department completed 37 drills, more than double its annual requirement of 18. Currently there are 3 EMR's and one EMT, and all are continuing education credits. NorCal EMS recognized the Department for its accomplishments during the first year. Individual volunteers were also recognized for exceptional participation in drills and emergency calls. During the first year the Department responded to 26 calls. On scene response time average was 4.04 minutes, which includes mutual aid calls outside the district, and initial response time of 1.8 minutes. For June, the Department reported zero calls, 7 volunteers with two drills conducted. The Department renewed its mutual aid with CAL-FIRE after discovering that the prior agreement was dated 2015. The Department's ISO rating improved from 6/6X to 5/5X, additional improvements are being pursued before the rating becomes final in November. July, we have 2 medical calls and conducted 2 drills. Donated additional medical equipment which included multiple-size blood pressure cuffs and digital stethoscope. The Department received a \$5,000.00 PG & E Grant. Hot Dog Days was successful. Added storage in firehall bays.

INFORMATION ITEMS: The District received a discount from our workman's compensation SDRMA for using Vector Solutions, the amount was approximately \$490.00. The Department also received a President's Special Acknowledgement Award.

INFORMATION POSSIBLE ACTION: The Board reviewed audit proposals for PNP CPS - \$8,500 and Singleton Auman PC - \$24,000. The Board members discussed the current auditor's familiarity with District records and the substantial difference in cost. A question arose regarding if there was a limitation on the number of consecutive years the District

DRAFT

could use the same auditor. The Board elected to obtain additional information regarding any applicable auditor rotation requirements before selecting an auditor. No final action was taken.

POSTED
8/31/24

Re- **POSTED**
9-28-24

RESOLUTION 2026-08 APPROPRIATION LIMIT CALCULATION 2026-2027

The Board reviewed the annual appropriation-limit calculation. The District's new limit was reported as \$376,043 compared to the prior year of \$362,906.

A motion was made by Taryn Purcell, Debra Erickson 2nd. All ayes.

RESOLUTION 2026-11 SPECIAL FIRE TAX SECURED ASSESSMENT COLLECTION 2026-2027

The Board reviewed the annual special fire tax assessment of \$100 per lot. Staff reported 206 applicable lots for the current year following the merger of one parcel. A motion was made by Taryn Purcell, Debra Erickson 2nd., All ayes.

RESOLUTION 2026-12 LASSEN COUNTY ELECTION AND CONSOLIDATION

The Board considered Resolution 2026-12 requesting consolidation with the Lassen County election and requesting that the County conduct the election. Debra Erickson made a motion, Taryn Purcell 2nd. All ayes.

PUBLIC HEARING PROPOSED FINAL YEAR ENDING 2026-2027 BUDGET/ RESOLUTION

2026-10 The public hearing was opened at 6:52 pm. Staff reported that the prior year's budget and actual expenditures had been reviewed and adjustments were made accordingly. The proposed budget increased the Fire Department by \$1,800.00 and the Water Department by \$5,000.00. The Board discussed the substantially increased chlorine expense resulting from the new State requirements. Because the exact annual cost was not yet known, the Board discussed adopting the budget as presented and making budget adjustments later in the fiscal year if necessary. The public hearing was open for public testimony. No public comments were received. The public hearing was closed at 6:56 pm. Following board discussion, a motion was made by Taryn Purcell, Debra Erickson 2nd. All ayes.

RESOLUTION 2026-14 BIENNIAL NOTICE FOR CONFLICT OF INTEREST The Board reviewed the District's biennial conflict-of-interest notice. Staff explained the Appendix A had been updated to separate positions previously grouped together, otherwise, the document remained unchanged. A motion was made by Debra Erickson, Taryn Purcell 2nd. All Ayes.

RESOLUTION 2026-09 WATER SERVICE AVAILABILITY FEE The Board considered Resolution 2026-09, amending and restating Resolution 2026-06 from May 7, 2026, establishing a \$25.00 per month water service availability fee for certain parcels following the public hearing held May 7, 2026. During discussion, a Director asked about a prior public assertion that the fee calculation was incorrect. Staff explained that the calculations had been reviewed by District Legal Counsel and had also been provided to

DRAFT

the Howard Jarvis Taxpayers Association. A motion was made by Taryn Purcell to approve Resolution 2026-09, Debra Erickson 2nd. All ayes.

POSTED
8/31/24

RESOLUTION 2026-07 was not necessary due to 2026-09 passing.

POSTED
9-28-26

MATTERS INITIATED BY THE BOARD Discussion only. The issue of a possible credit or forgiveness for the month of June was raised for Board discussion. The Board and staff discussed the request, including the continued use of 4.8 million gallons of water used during boil-water-notice period, District pumping and testing expenses, and an estimated approximately \$8,200.00 financial impact if the June bills were refunded. The distinction between a boil-water notice, under which water remains available for many uses, and circumstances in which water is unusable, and service must be discontinued was also discussed. NO MOTION WAS MADE. NO VOTE WAS TAKEN. NO WATER-BILL CREDIT WAS APPROVED OR DENIED BY BOARD ACTION AT THIS MEETING.

NEXT MEETING: Thursday September 3, 2026 @ 6 P.M.

ADJOURNMENT WAS AT 7:04PM

SIGNED BY BOARD CHAIR

SIGNED BY SECRETARY OF THE BOARD