

CLEAR CREEK COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
AUGUST 4, 2022 6:00 P.M.

Cathy Hunter called the regular meeting to order at 6:02 pm.

Roll call: Cathy Hunter, Rod Twain, Julie Raymond & Burt Cooper present, Jessica Greene absent.

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief & JD Hackett Water Manager

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of July 7, 2022 was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve July 2022 invoices & August 2022 payroll was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

DELINQUENTS: 10 delinquents, 8 shutoff notices went out August 2, 2022

FINANCIAL REPORT:

Fire Department June 30, 2022 balance \$42,164.35 (July 2022 deposits \$180.43 (July 2022 expenditures \$2,330.38) July 31, 2022 balance \$40,014.40  
Water Department June 30, 2022 balance \$106,023.54 (June 2022 deposits \$10,899.37) (July 2022 expenditures \$4,573.78) July 31, 2022 balance \$112,349.13

Plumas Bank savings acct \$ 107,122.76 and checking acct \$11,997.07

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

WATER DEPARTMENT REPORT:

JD reported he repaired broken brass fitting under pump 2, greased upper and lower bearings pump 1 and 2. Tightened thrust washers on pumps 1 and 2 to ensure the shaft does not bend on start up. Trained fire department on running pumps manually during structure fire or any other fire emergency. At request of customer tested water pressure. Repaired water main break inside park just before hot dog days. Dug up another section of the line to repair another leak in the outlet that we normally use for hot dog days but now getting it in writing from Lassen County to as who is responsible for such repairs us or them? Took water chemistry samples and met lab in Feather River Canyon perchlorate & nitrate etc. Because of the high fire danger run all of our fire hydrants to ensure good operation in case of fire, all ran well and made sure all caps were usable for any emergency. Water bacteriological samples were good for July. Analyzed water clarity and checked chlorine residual as required by state on weekly basis. Sent in water treatment plant report and total coliform report as required by state. Repairing base seal pump 2. Water usage for July was..... 5,246,000.

Raked and streamlined water main dig site on Spring Creek. Responded to and meeting crews digging electrical poles here in Clear Creek and responded to and marking USA's requested as needed and doing positive response on computer when requested to do so. Ordered new oil filter generator and will be changing oil when PG&E stops turning our power on and off. Monitored and filled up and ordered more diesel during the last outages. Checked all fluids and fully loaded diesel was out all weekend before and during outage. Ordered new oil pressure unit and went to replace it and discovered it needed a special fitting to install...will take part into Chester to match when PG&E stops turning off our power. Intake springs is ....15 inches only 1 inch down from June. Sent off pictures of horses and our new junk yard downtown Clear Creek to code enforcement.

#### FIRE DEPARTMENT REPORT:

Chief Hunter reported there were 4 regular drills & 1 additional drill setting up a landing zone at the old Westwood airport for the month of July. There was 1 structure fire call in Westwood & 2 medical calls in Clear Creek. All repairs complete on Engine 1121. Fan clutch repaired on Engine 1122 thanks to Steve Sader. Issued new structure gear, wildland gear should ship the middle of this month. Hot Dog Days fundraiser last month went okay.

#### INFORMATION / DISCUSSION ITEMS:

1. Amending the Rates, Rules & Regulations moved to next month.
2. Statewide general elections are November 8, 2022; candidates are required to go to the County Clerk's office to complete their paperwork between July 18, 2022 and August 12, 2022.

#### ACTION ITEMS:

1. Opened up for public input on the GM's Report of Delinquent Water Fees, there were no comments. Motion to approve Resolution 2022-05 Water Service Fees on the Tax Role was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.
2. Motion to approve Resolution 2022-06 ordering an Election November 8, 2022 was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.
3. Motion to approve spending approximately \$3,029.58 on 1 new structure turnout was made by Julie Raymond, seconded by Cathy Hunter, all in favor, motion carried.

MATTERS INITIATED BY THE BOARD: None

The regular meeting of August 4, 2022 was adjourned at 6:33 pm. The next regular scheduled monthly Board meeting will be Thursday, September 1, 2022 at 6:00 pm at the Firehouse downstairs.

  
Cathy Hunter / Chair

  
Nicolette Moroney / Secretary