

CLEAR CREEK COMMUNITY SERVICES DISTRICT
SPECIAL MEETING MINUTES
TUESDAY, JANUARY 7, 2025 AT 6:00 PM
CLEAR CREEK FIREHOUSE HWY 147

CALL TO ORDER: 6:00

ROLL CALL: Rob Slater, Mike Jimenez, Cathy Hunter, Jim Christopherson, Steve Sader-Water Operator and Interim GM/SEC/TREASURER, Chris Dean, Fire Chief

PLEDGE OF ALLEGIANCE: Lead by Cathy Hunter

APPROVAL OF AGENDA: Cathy Hunter will agree to approve minutes if we add “Matters Initiated by the Board”. Cathy made motion to approve agenda with Matters Initiated by the Board, seconded by Rob Slater, all in favor.

BUSINESS FROM THE FLOOR: Steve Sader stated he has no access to CCCSD email, webpage, or Landline. Landline is used to send confirmation codes when information is changed. On 1-9-25 at 9 am he received a call from Tom Warnock at Pace Engineering requesting a return call. Tom Warnock informed Steve Sader that Nicki Moroney had emailed him, the state, Mike Burgess, Randy Mark-who is in charge of our water grant, and Judith Salazar at Redhawk-who does the permits. She stated that our board was having major issues. Tom Warnock advised that the state is considering putting the grant on hold due to this email. Steve Sader immediately got on the phone and email and advised all parties that the board is intact and has absolutely no issues with the water grant. Steve stated that there are internal issues that have no effect on the grant going forward. Steve advised he is going to be acting interim GM until it can get figured out, they requested approved minutes at their next zoom meeting to confirm change. Steve Sader stated when he attempted to access the CCCSD email, which is used to report all matters to the state and is the contact for the state to contact us. A confirmation of changes was sent to either Nicki Moroney or Nancy Presser and Steve was then locked out. Access to this email and other websites by unauthorized people, i.e., people who no longer are employed by CCCSD could be a felony, as there are federal laws protecting our utilities. Steve Sader stated that if this isn't resolved asap it should be reported to the state, Mike Burgess, Redding Region and StateWater Board in Sacramento. Cathy requested to speak with Steve after meeting.

Joe Jimenez states he has been here for a year and there is still no transparency, we asked questions and don't get answers, hopefully this new board will answer questions in a timely manner. The Nicki thing is a problem; everything is hearsay until it isn't.

Randy Meeks addressed Cathy regarding ladders on the truck have not been inspected since 2017. The ladders and medical gear should have been inspected, all that is out of qualification putting us further behind on opening a fire department. Randy Meeks states he knows volunteers are needed but this makes it harder for the chief. Randy Meeks says question is directed at Cathy especially since September his questions haven't been answered and his paperwork hasn't been done, basically at this point she is in violation of her ethics as a board member.

Julie Raymond states fire truck is new truck and CCCSD didn't own it during last Fire Chief, John Hunter tenure.

Mike Jimenez asked Fire Chief where are we sitting on a scale of 1-10, 10 being the worst where do we sit. Chris Dean states equipment wise we sit good. We are behind on records; we're behind on inspections, and several items that have to be done. Given the equipment we have where we sit a five (5). Chris states as far as the gear we have he cannot find records.

Cathy Hunter states that when John Hunter was Fire Chief there were inventories, vehicle maintenance logs, drills, he had all of those records and they were maintained and given to the new Fire Chief. There were zero records when Chief Hunter took over. It appears as though logs were discarded, she knows for a fact Chief Yderraga kept good records, we know you working with Yderraga everything was intact, but when Chief Hunter came in there was zero records upstairs, so he picked it up from nothing. She has electronic records she can get to Chief Dean. Steve Sader states get with Forest on new truck. Chief Dean states it is not uncommon for ladders out of service sitting to be sitting on the side, but they are required to be stickered. The last sticker on it is 2017. Randy Meeks states he made sure the records were upstairs, he has an electronic copy of what was left.

Jessica Greene to clarify Steve said the passwords were changed 1-6-25, the board should be protecting the community from fraud and perhaps a Cease and Desist Letter should be sent to the former people that have access to our electronic communications.

Rob Slater asked Steve Sader in regards to the email to Pace what capacity was it sent? Was it sent from CCCSD. Steve Sader states he is uncertain as he hasn't received a copy of the email as of yet. Rob Slater states for an ex-employee to send a letter to a company the board is currently working with can be a pretty serious charge.

APPROVAL OF SPECIAL MEETING MINUTES NOVEMBER 14, 2024. Cathy Hunter questions minutes from December 5, 2024 not approved prior, no meeting, just approved bills to be paid and new members sworn in. Jim Christopherson approved, Mike Jimenez denied as states name is typed as Joe Jimenez not Mike Jimenez, correction made.

Cathy Hunter motioned to approved November minutes and Amended December minutes with name correction. Jim Christopherson seconded, all in favor I.

REVIEW & APPROVE FINANCIAL REPORTS – Cathy Hunter states she listened on auto and there was confusion as to whether or not a Draft report can be approved. It can be approved the only difference the draft is printed when board packets are created but payments come in before the actual meeting that are paid and added to the final draft. Rob Slater made motion to approve financials, seconded by Cathy Hunter, all in favor I.

DISCUSSION ITEMS:

- Discuss options regarding private Facebook page posing as a CCCSD community page such as: Disclaimer on CCCSD county page, disclaimer on bills, and disclaimer on CCCSD bulletin board. Cathy Hunter asked to clarify which page. The Rochelle Glover site or the Nicki Moroney. Eileen Sader stated the problem between the two is Nicki Moroneys site is posting CCCSD information on a private site, where as Rochelle Glovers is not. Cathy Hunter agrees that we can put a disclaimer anywhere the board finds appropriate. Cathy Hunter states she has had nothing to do with the site, she rarely posts. Disclaimer to be presented at next board meeting, to go in with bills or on bills.

ACTION ITEMS:

- Appoint new Chair and Vice Chair. Rob Slater nominated Jim Christopherson, Mike Jimenez seconded, Jim Christopherson accepted. Cathy made motion to make Jim Christopherson Board Chair for the next upcoming year, Mike Jimenez seconded, all in favor I, motion carries. Mike Jimenez motioned Rob Slater for Vice Chair, Jim Christopherson seconded, all in favor I, motion carried.
- Approve appointing Steve Sader, Water Operator, as interim GM. Jim Christopherson motioned for Steve Sader to act as Interim GM, Mike Jimenez seconded, all in favor I, motion carried.
- Approve appointment for vacant board seat. We have a vacant board seat, we have application, there are bylaws stating if there is no other applicant that that member will be appointed. That applicant was Sue

Miller, she would have been sworn in on the December 5 meeting which did not take place. Mike Jimenez asked where this was posted as no one could find it. Rob Slater states the Joe Jimenez and Randy Meeks had their application in before Sue Miller. Jessica Greene suggested re-posting it for 15 days to afford people in the community the opportunity to put in for it. Motion made by Mike Jimenez to not appoint, seconded, all in favor I, Cathy Hunter is a Na. Majority takes it.

- Approve pay for Interim GM, GM wages. Seeking a motion to approve pay the interim GM and secretary and treasurer at that full salary. Motion made, seconded by Mike Jimenez, all in favor I, Cathy Hunter-Na.
- Approve forming a committee to review Job Descriptions revisions. Motion made and seconded by Mike Jimenez, all in favor I. Committee to include of Jim Christopherson, Mike Jimenez, Eileen Sader, Randy Meeks, and Steve Sader.
- Approve posting the job position for GM/Secretary/Treasurer – Sue Miller states we should wait to post available positions until after the committee concludes so they would know what they are applying for. Cathy Hunter states we would be hiring for the current GM/Sec/Treas. and then we can change the job description and separate those jobs down the future. Eileen Sader asked who will be training this new person. Will Nancy? Cathy Hunter states Nancy left lengthy instructions. Steve Sader stated it wasn't lengthy but it was a to do list not a how to do list. Steve Sader is in agreeance with Sue Miller not to hire someone under false pretenses in a sense. If people are contemplating making one person a GM/Water Operator and the second a Sec/Treasurer because of a public concern that there's no checks and balances kind of thing and that was what he was trying to accomplish in August. Randy Meeks said how do you expect someone to apply at one wage then have the wage taken away. Cathy Hunter is not disagreeing with any of the comments. Mike Jimenez states with an interim in place we should wait until committee is done. Sue Miller states she has always thought it should be separated. Rob Slater made a motion to table posting the position, seconded by Jim Christopherson.

Cathy Hunter announced going into closed session for about 15 minutes.

CLOSED SESSION: Personnel: the appointment, employment, performance evaluation, discipline, complaints about or dismissal of a specific employee (54957 (b) (1)). Fire Chief.

CLOSED SESSION OUTCOME: Cathy Hunter reported out the closed session and announced that our Fire Chief Chris Dean has resigned his position as Fire Chief. Chief Dean addressed the public and stated he has enjoyed the position and there is a lot of work to do, but he has taken a job out of the area. He will be around as a volunteer for CCCSD for the weekends and he will be transferring back up here within a few months and looks forward to working and training with the new Fire Chief.

Cathy Hunter states she overlooked an idea, the transfer of the Plumas Bank account to Lassen County. Cathy states it needs to get done, we need to make motion to get it done. Cathy Hunter advised to take a letter to Plumas Bank that advises for funds to be transferred and account closed along with approved board minutes. Tonight we need to make a motion to do that. Jim Christopher made a motion to transfer accounts to Lassen County under government code 61052. Rob Slater seconded, all in favor, I.

MATTERS INITIATED BY THE BOARD: Cathy Hunter has a couple pointers. Cathy Hunter recommends all new board members get training. We are members of CSDA, they have training and it's good training. Educate yourself in terms of the budget, the Brown Act, Parliament procedure. Steve Sader states Tom at Pace stated they could come up to next meeting if the community wants it. Steve Sader will contact them in the morning.

SPECIAL MEETING ADJOURNMENT: Cathy Hunter meeting adjourned at 7:42pm.

THE NEXT REGULAR SCHEDULED MEETING WILL BE THURSDAY, February 6, 2025 AT 6:00 P.M. AT THE FIREHOUSE DOWNSTAIRS.

CHAIR

SECRETARY