

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JUNE 07, 2018 6:00 P.M.
(530)256-3096

Raechelle Glover president, called the regular meeting to order at 6:04 p.m.

Pledge of Allegiance led by Cathy Hunter

Roll call: Wayne Lewis, Cathy Hunter, Judy Cooper & Raechelle Glover all present.

Others present: JD Hackett Water Manager, John Hunter Fire Chief, Nicolette Moroney General Manager, Dave Dean resident, Julie Raymond resident, Sharon Lewis resident, Debbie (Judy Coopers daughter) Kathy Spicher resident, Barbara Thiel resident, Richard & Wendy McNeil residents, Pat & Leo residents, Jessica Costa resident, Susan Cort-Johnson newspaper reporter.

APPROVAL OF AGENDA:

Motion to approve agenda made by Cathy Hunter, seconded by Judy Cooper, motion carried.

BUSINESS FROM THE FLOOR: Sharon Lewis stated the CCCSD is not being run as a business. We're paying for employees & insurance needs to be run as a business, flat out. Need reviews on all employees. If you can't do your job or need it reevaluated so be it, but that's part of being a business. If you don't believe me you can contact the small water company board and they will tell you this needs to be run as a business, as well as Chris Gallagher I've contacted him as well. Second, I personally have been targeted as a split in the community. I was trying to help the community get this fire department going, bringing money in doing things for this community so we had a strong healthy community. But no that's not what I got told, I'm being told by my neighbors that I'm the big bad person, ok, really. I'm just going to put it out there right now it's derogatory and if it continues I will take it to civil court and I will file a claim against this community & this board. It is derogatory & is detrimental to my livelihood being a realtor in this town. Kathy Spicher just wanted to say she thought the communication has improved. She gets stuff by email now & considering she is not up here and she doesn't see what's going on it's nice to get those emails. Also wanted to thank the board because she can't be up here and appreciates it. (applause)

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve minutes of May 03, 2018 made by Judy Cooper, seconded by Wayne Lewis, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve invoice & payroll made by Cathy Hunter, seconded by Judy Cooper, motion carried.

DELINQUENTS: 0

FINANCIAL REPORT:

Fire Department April 30, 2018 balance \$56,230.26 (May 2018 deposits \$671.00) (May 2018 expenditures \$3,816.83) May 31, 2018 balance \$53,084.43

Water Department April 30, 2018 balance \$60,413.85 (May 2018 deposits \$10,161.88) (May 2018 expenditures \$5,504.11) May 31, 2018 balance \$65,071.62

WATER DEPARTMENT REPORT:

Distribution water samples for the month of May were good. Also during the month working with Pace Engineering, was able to locate the line that comes into the pump room. Nicki & I took a class in Red Bluff, helps with the contact hours for my water licenses. Class was Capital Improvement Planning & Rate Setting. Also replaced the pump seal lubrication line, exercising pump 1 during the month. Continuing to write the systems procedure manual. Hung up shut off notices for Nicki. Need contractors to call 811 before they dig. Repaired a customers sprinkler head. Generator ran maintenance run 1 hour 1 minute in May and used $\frac{3}{4}$ of a gallon of diesel. Spring height was 23 $\frac{1}{4}$ inches and 36 degrees. Water use for May was 1,452,000 gallons compared to 1,582,000 gallons in May of 2017, compared to May of 2016 of 1,306,000 gallons. That's it.

Wayne wanted to know if JD ever got the file that they had asked for? For all the things, you do so we can document it and put it in a binder. JD responded got it right here, you want it? Wayne replied yes we want it on the shelf so anyone can look at it. We need proof of everything like I said before.

FIRE DEPARTMENT REPORT:

4 regular drills for the month like normal. We keep reinforcing what we learned at the fire academy going over wildland fire tactics that sort of thing. 1 fire call in Westwood turned out to be a false alarm. All routine maintenance has been done on both engines. Back doors now work on 1121. If you walk around the firehouse, you might notice some new signage, for instance the one that says "Burn Permits Required". Raechelle & I are still working on grants and hopefully we'll get some money for turnouts. Otherwise, we will have to do something else. Everyone knows we are coming up on our fundraiser I am dedicating our last drill of the month to it. So if anyone would like to come on by and join the Association I could certainly use the help.

DISCUSSION ITEMS:

1. We need to evaluate employees; it should have been done before. Just for clarification, Nicolette stated the board evaluates the General Manager & the General Manager evaluates the Water Manager & Fire Chief. Yes but prior to giving them their evaluations, you present them to the board so they can review them, we have the right per Raechelle. Per Raechelle you (GM) are responsible, like you told me before my job (Raechelle) is to govern & your job (GM) is to manage. Well I'm governing and I'm saying we are doing it, period. So, you manage your employees and if I have questions I will ask you directly as a board when we sit down. Brown Act states we have the right; you have the right as an employee to have it in an open forum or just you and us board members that is your choice. Raechelle would like to use a different evaluation form the current one is too vague. Cathy has many comments on this topic. She is completely 100% in favor of evaluations it protects the employee and the district. All the time she's been there never did an eval. Any performance evaluation should be tied to a job description. She has never evaluated an employee, Susan Cort Johnson replied she has been covering the board meetings for a very long time and they used to evaluate, go into closed session for employee evaluations. Will revamp the bylaws regarding evaluations. Raechelle would also like to get out there a "how are we doing survey" with the community. She would like to get together with the board to create a questionnaire, so look for it in the future billing. Cathy wanted to know how we want to proceed with that. Raechelle said we can review it maybe set a date for a meeting, anybody can attend. Cathy wanted to know which eval form are we going to use? Raechelle suggested using the form the District Supervisor sent her, that's the one she would like to use.

ACTION ITEMS:

1. Postponed fire hydrant diffuser until August, Wayne to still research.
2. Approved purchasing the SPI property and Resolution 2018-05, motion to call for a vote made by Cathy Hunter and in favor 4 ayes, motion carried.
3. Approved preliminary budget, motion to approve preliminary budget was made by Raechelle Glover all in favor 4 ayes, motion carried.
4. Approved Special Fire Tax Secured Assessment Collections for 2018-2019 Resolution 18-07 motion to approve was made by Raechelle Glover, all in favor 4 ayes, motion carried.

MATTERS INITIATED BY THE BOARD:

Last of the allocations for the current budget fiscal year end June 2018 to be balance the current year budget. Cathy Hunter to make a motion to approve all in favor 4 ayes, motion carried.

Susan Cort Johnson had a question, if the board set a date for the public hearing for the budget. Per Raechelle we will open the floor at the next meeting before approval.

Cathy Hunter wanted to know if any of the board had a problem with our water manager. Does someone feel that our board is in jeopardy of a lawsuit from JD? One rumor and I know its gossip mongering. Per Raechelle she has a concern, that's what she wanted to address Nicki about. He does have a physical disability right now, we know this. Point of order per Dave Dean, shouldn't this be discussed in closed session? You just said he had a physical disability, I don't think that's proper for open session. Per Cathy, we understand this but are limited to what we can discuss in closed session. Cathy spoke to JD about this before the meeting and told him she needed to ask these questions. Per Raechelle we hired JD knowing he had a hip issue his health is getting progressively questionable because I know Nicki goes and helps him. Maybe we can get him some help, an assistant. We as a board can approve someone to help him. JD has to follow certain guidelines. Per JD this is accumulative I do not intend to file a workman's comp claim. The end of the discussion gets a little heated with Raechelle Glover board president calling the meeting "done."

For time and space constraints, these minutes have been summarized, if you would like to review the particulars of the discussion you may listen to the audio at the office of CCCSD @ 462-895 Clear Creek Dr.

THE REGULAR MEETING OF JUNE 07, 2018 WAS NOT ADJOURNED AT 7:21 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON JULY 05, 2018, @ 6:00 P.M. IN THE FIRE HOUSE DOWNSTAIRS.



Raechelle Glover / Board President

CATHY HUNTER



Nicolette Moroney / Secretary