

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JANUARY 4, 2024 6:00 P.M.

Rod Twain called the regular meeting to order at 6:00 pm and stated all votes will be by roll call

Roll call: Rod Twain, Jim Christopherson, Nancy Presser, Julie Raymond all present & Cathy Hunter via teleconference

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief, Steve Sader Water Maint/Dist Operator & Anne Kassebaum

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Nancy Presser, seconded by Cathy Hunter, all in favor by roll call, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of December 7, 2023, was made by Julie Raymond, seconded by Rod Twain, all in favor by roll call, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve December 2023 invoices & January 2024 payroll was made by Nancy Presser, seconded by Rod Twain, all in favor by roll call, motion carried.

DELINQUENTS: There were 5 shutoff notices sent out on December 18, 2023 along with 15 past due statements. There were no shutoffs for the month.

FINANCIAL REPORT:

Fire Department November 30, 2023 balance \$18,757.40 (December 2023 deposits \$0) (December 2023 expenditures \$1,957.24) December 31, 2023 balance \$16,800.16

Water Department November 30, 2023 balance \$135,931.31 (December 2023 deposits \$3,355.87) (December 2023 expenditures \$4,472.36) December 31, 2023 balance \$134,814.82

Plumas Bank savings acct \$ 49,223.53 and checking acct \$10,190.90

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Julie Raymond, all in favor by roll call, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported water usage for November was 5,810 gallons, (doesn't think this is right it has to do with the water flowing through the impeller to slowly) spring height is holding at 18½". #2 pump still out, waiting on parts. The generator ran fine yesterday during power outage. Working w/Pace Engineers on spring box. The pressure tank is a 4000 gallon tank, for reference when pump is on it burns through 230 gallons a minute for 2 ½ minutes then turns off. Chlorine has been holding steady.

FIRE DEPARTMENT REPORT:

Chief Kassebaum reported there were no calls in December. The Westwood call for a deck fire was canceled. Siren test last night worked well. Hose reel on engine #1121 is broken; looks like the clinoid went bad. Hot Dog Days is set for July 6 & 7, with prep on July 5. The promoter has already worked with the county to secure the property. Chester Fire Ambulance is now shut down, with Peninsula Fire covering Chester. Chester has two parcel taxes on the May 7, 2024 ballot special election. One is \$1500 per parcel and the other is \$450 per parcel. If the \$1500 tax goes thru by 2/3 majority vote than they will be able to keep permanent staff, if the \$450 tax goes thru than they will revert to a volunteer fire department.

INFORMATION / DISCUSSION ITEMS:

1. Water System Improvements Project update – DFA/SWRCB has added a Conditional Contingency in an attempt to compensate for inflation. Eric Uppal with DFA has requested that the project be reduced in scope to fall around \$7M including the Conditional Contingency. DFA reclassified the project from a C to a D. Class D projects are outside of those projects being funded as of late. However, DFA considers the project worthy of being funded at a reduced amount. Pace has had discussions with Steve Sader, Joe Johnstun WCCSD, and Rick Wade DDW in an attempt to better appreciate why the project was reclassified and to emphasize the need for it to be properly funded, especially given the poor condition of the Springhouse structure and foundation. There was lots of discussion on this. The district would like to look into different avenues for items that are being taken out of this grant. They would also like to schedule a face to face with the State in Sacramento & write letters to our legislators.
2. Winning bid of Westwood's 1981 GMC Pierce fire engine – CCCSD bid of \$11,500 was the winning bid of the engine. We will take possession of the engine tomorrow. Westwood CSD said they would store engine #1122 at their facility for short term. The fire chief says the new engine will not go into service until all firefighters are comfortable driving it and is fully furnished.
3. Shared Justin Miller's (Westwood Sentinel) message from the district website to the board.
4. MCNICHOLAS & MCNICHOLAS Dixie Fire Client Update – They have opted their clients into the mediation protocol which they believe will be the most expeditious route to settlement of their cases. This was an email sent to the district. There is no update for CCCSD.
5. Upcoming webinars through CSDA includes Ethics AB 1234 Compliance Training, Sexual Harassment Prevention Training & Keeping up with the Brown Act.
6. Special Fire Tax – We do not have any information as to when the special fire tax was initiated or if it was ever increased. That information is probably in minutes and/or resolution upstairs at the firehouse. There was lots of discussion on this. The board would like to form a special committee to work on this, requested this be added to the next meeting as an action item.

ACTION ITEMS:

1. Fire Chief Ross Kassebaum is almost done writing a 1.5M Calfire Wildfire Prevention Grant; it will include tree removal & vegetation cleanup. It is due on Tuesday, January 9 @ 3 pm. The resolution 2024-01 states the applicant has or will have sufficient funds to operate and maintain the project. The district does not have the funds to do this. In the procedural guide for Calfire Wildfire Prevention grant it says that advance payments may be considered. Motion to approve filing the Calfire Wildfire Prevention Grant & Resolution 2024-01 was made by Nancy Presser, seconded by Rod Twain, all in favor by roll call, motion carried.
2. Motion to approve the Expenditure Transfer Request of \$1259.10 that was put in the wrong account on the county's website was made by Cathy Hunter, seconded by Rod Twain, all in favor by roll call, motion carried.

MATTERS INITIATED BY THE BOARD: Put engine #1122 on the next agenda to determine what to do with it.

The regular meeting of January 4, 2024 was adjourned at 7: 20 pm. The next regular scheduled monthly Board meeting will be Thursday, February 1, 2024 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair



Nicolette Moroney / Secretary