

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JUNE 1, 2023 6:00 P.M.

Rod Twain called the regular meeting to order at 6:00 pm

Roll call: Rod Twain, Julie Raymond, Jim Christopherson, Cathy Hunter & Nancy Presser all present

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief, Steve Sader Water Maint/Dist Operator

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Nancy Presser, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of May 4, 2023 was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve May 2023 invoices & June 2023 payroll was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

DELINQUENTS: 7

Households can apply for LIHWAP (Low Income Household Water Assistance Program) through the Lassen Economic Development Corporation, 200 Highway A-21, Westwood, CA 96137, (530) 256-3531.

FINANCIAL REPORT:

Fire Department April 30, 2023 balance \$33,626.56 (May 2023 deposits \$0) (May 2023 expenditures \$2,386.68) May 31, 2023 balance \$31,239.88

Water Department April 30, 2023 balance \$116,392.66 (May 2023 deposits \$13,089.85) (May 2023 expenditures \$6,538.58) May 31, 2023 balance \$122,943.93

Plumas Bank savings acct \$ 65,873.97 and checking acct \$10,190.90

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported there was a power outage the 1st of the month that lasted 15 minutes. On May 11, we had an earthquake. The spring was cloudy so we increased the chlorine dose. On May 12, a boil water notice was ordered. A water sample was taken and delivered to Redding Lab on Friday, May 12. On Monday, May 15, the boil water notice was lifted. Customer had a broken pipe on Clear Creek Drive, turned off the water & turned it back on when the customer fixed. Usage for the month was 1,718,030 gallons, spring height is at 25 ½ “. There is a seismometer by the side of the Firehouse buried by the USGS. They will collect it in 2 weeks. They are studying Mt Lassen. Picked up the 16 jugs of chlorine in Reno.

FIRE DEPARTMENT REPORT:

Chief Ross Kassebaum reported there was 1 medical in Clear Creek. Went to CPR 1st Aid training. Nicki & I will be attending drivers training for driving emergency vehicles the next 2 weekends.

INFORMATION / DISCUSSION ITEMS:

1. Water System Improvements Project update – Nicki noted a new Water Operator, Steven Sader was hired. She will provide contact information to all. Anne Kernkamp retired last week, so Randy Marx has taken back the project. On 4/14/23, Anne submitted the request for UEI Budget to UEI and we are awaiting this Budget. Following receipt, Randy will package this up with the draft Work Plan and provide to DFA for review. Nicki noted that issues with the springhouse continue to be a concern.
2. Green Waste Days is scheduled for June 14 - 17 2023

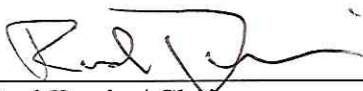
ACTION ITEMS:

1. Motion to approve Resolution 2023-01 County of Lassen Appropriation Limit Calculation was made by Cathy Hunter, seconded by Jim Christopherson, all in favor, motion carried.
2. Motion to approve the preliminary 2023-2024 Water & Fire Budgets & to set a date for public input on those budgets, set for July 6, 2023 was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.
3. Motion to approve the 2022-2023 appropriation transfers to balance the current budget was made by Cathy Hunter, seconded by Nancy Presser, all in favor, motion carried.

CLOSED SESSION: Rod Twain reported the board was going into closed session to discuss personnel issues at 6:23 pm. Out of closed session at 7:20 pm Rod Twain reported, the board referred the complaint to the Fire Chief. Board approved a 10% one-time salary increase for Nicki Moroney/General Manager/Secretary/Treasurer effective July 1, 2023.

MATTERS INITIATED BY THE BOARD: Julie Raymond would like to have the Rates, Rules & Regulations on the next board meeting agenda to review.

A huge thank you to Brian Phillipe for his donation to the Fire Department.



Rod Twain / Chair



Nicolette Moroney / Secretary