

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JANUARY 02, 2020 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 p.m. She reminded the public that meetings of the Clear Creek Community Services District are meetings of the Board for the Board.

Pledge of Allegiance led by Cathy Hunter

Roll call: Cathy Hunter, Rod Twain, Burt Cooper, Jessica Greene & Judy Cooper all present.

Others present: John Hunter Fire Chief, Nicolette Moroney Secretary/Treasurer, JD Hackett Water Manager, Rob Slater resident, Dave Dean resident, Chris Gallagher District 1 Supervisor, John Cruger-Hansen resident, Stacey Fisher reporter, Julie Raymond resident, Craig Corder resident, Ross Kassbaum resident, Susan Miller resident, Cindy Jensen resident, Randy Darrow (candidate for District 1 Supervisor), Sally Wiegand resident, Debbie Jennings resident, Randy Meeks resident.

APPROVAL OF AGENDA:

Motion to approve the agenda made by Judy Cooper, seconded by Jessica Greene, all in favor, motion carried.

BUSINESS FROM THE FLOOR: Susan Miller wanted to know what amount as in our water savings account; N. Moroney said there was \$9,203.00. She also wanted to know where the \$10,000.00 check from PG&E went; N. Moroney stated it went into the Fire Association account, they are the one's working on the Siren and that is what the money was intended for. Cindy Jensen wanted to talk about getting a five year facility master plan so we know what money we are going to need to spend and look at cutting our monthly expenses before raising the rates. She is also concerned with dead and dying trees and lot inspections especially when we don't have a siren. If our power goes off we lose phone service and/or cell service and that is a huge concern to her. She wondered who is on the future removal of trees moving forward on the next grant; was there a list of the last removals to see where we spent the resources. N. Moroney suggested a town hall meeting and having Tom Esgate of the Fire Safe Council attend. Chris Gallagher District 1 Supervisor stopped by to say hi and reminded everyone there is an election coming up. Randy Darrow stopped by and introduced himself and stated he was running for District 1 Supervisor also.

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of December 05, 2019 made by Burt Cooper, seconded by Judy Cooper, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve December 2019 invoices & January 2020 payroll made by Jessica Greene, seconded by Rod Twain, all in favor, motion carried.

DELINQUENTS: There are currently 16 delinquents.

FINANCIAL REPORT:

Fire Department November 30, 2019 balance \$32,766.60 (December 2019 deposits \$0) (December 2019 expenditures \$2,102.45) December 31, 2019 balance \$30,664.15

Water Department November 30, 2019 balance \$83,303.79 (December 2019 deposits \$3,603.00) (December 2019 expenditures \$4,266.58) December 31, 2019 balance \$82,640.21

WATER DEPARTMENT REPORT:

Per JD water samples were good for the month of December, the intake was 15 ½ inches deep and the temperature was 36 degrees. He was out warning customers on the two week impending shutoffs, did not have to shut anyone down. Ordered two more springs for the silent check valve, both were sent at no cost to the District. Plowed and shoveled out hydrants along with the rest of the team. Out checking hydrants and repositioning main valve poles. Took hydrant install refresher class, been installing hydrants for almost 22 years. He renewed his Distribution 2 license and is continuing classes for D2 and T2. The generator battery, oil full and coolant is all good. Running hydrant on Rainbow several times to see if the flow would pick up, probably was installed with a smaller line like the one on Fir that has low flow. He would have to dig it up and inspect to verify but it does not have a shutoff valve so would have to be very careful. Shut off the valve to a house on Hamilton that was flooding. The flow meter is back up again after the warm up this week this is a bad sign that there could be another leak out there. Making sure the snow blower is running correctly blew out main gate opening to generator for maintenance, working up a design as a backup to the pressure tank. Usage for December was 313,000 gallons.

FIRE DEPARTMENT REPORT:

John Hunter Fire Chief reported there was one structure fire in Clear Creek, one TC (traffic collision) on Hwy 36 and three medical calls, two of which were on the last day of the month. There were two drills, still working on someone to look at repairing the siren.

DISCUSSION ITEMS:

1. Review the Water Rate Study Report – Per C. Hunter we haven't acted on raising rates because we were waiting on the rate study that was prepared for the water grant. She pointed out that the cost of this report could have been between \$5,000 and \$10,000.00 but did not cost the district. This document gives us a lot of detail, why we need the rate increase and tells us how much of a rate increase we should have. The study was a 5 year projection at 9% the first two years and 5% the following three years. She noted that the committee work was within .24 of the professional recommendation of the first two years. This information was based on the premise that we would receive the grant to upgrade our system. The projection included meters after the first two years with volumetric pricing. R. Twain interjected he was shocked at the Leavitt Lake water rate schedule. Their basic rate starts at 10,000 gallons for \$42.08 and they charge \$5.25 for meters each month. Westwood charges \$40.40 for 30,000 gallons plus a certain amount for overage. We proposed an increase of \$3.00 as soon as we can legally do it, \$3.00 the following year and after three years of running at that level we should have saved enough money to repair the tank or any major pipe failure. By then we should know whether or not we get the grant. C. Hunter just received the Lake Forest water rates and they have a flat rate and bill every two months, their bill is \$82.74. They are looking into a rate increase; they haven't raised rates in three to four years. In that charge is a \$20.00 assessment; that money is set aside and earmarked for their Major Improvement Fund. C. Hunter went over the water rate study page by page. R. Twain thinks the only way is to raise rates and hope we can provide enough capital to cover any major failure between now and when we get the grant, assuming we get the grant. Per C. Hunter even if we don't get the grant we still have these costs in the future. Per R. Twain all we are doing is patch working a system that is already 20+ years beyond its life expectancy, that's a 40 year system going on 64 years. C. Hunter's question to the board is, if we have a targeted amount and we are not doing volume pricing and stick with a flat rate how much of a flat rate do we need to conduct business barring any catastrophes and still meet those targets. Per J. Greene you need 20 to 30% to take a loan out and that is what our goal should be in the bank. Per C. Hunter the committee's suggestion is a \$3.00 rate increase this year, a \$3.00 rate increase next year and a 3% inflation increase for the following three years. Her suggestion is \$3.25 this year, \$3.25 the

second year, \$3.50 the third year, \$3.75 the fourth year and \$4.00 the fifth year, that is less than the study is recommending. J. Cooper suggested \$4.00 now, \$4.00 next year and 3% the following three years; B. Cooper liked this as well. J. Greene suggested revisiting the percentages in those years because we don't know what the economy will be like then. She likes the \$4.00 for two years and then look at what happens with the economy. Per C. Hunter most of the people in this community cannot afford it, they are on a fixed income, for that reason she is not in favor of the \$4.00. She said the last time we did a rate increase the historical data showed that delinquents did not go up. She suggests a compromise of \$3.25 the first year, \$3.25 the second year, 3% inflation rate the following three years and revisit at that time, this gives us a long-term plan. All agreed to a \$3.25 increase the first year, \$3.25 the second year and 5% the following three years, keeping in mind we may not have to do the 5%.

ACTION ITEMS:

1. If/Whether to proceed with a Water Rate Increase & Updating the Rules, Rates & Regulations – The Board elected to move forward with a water rate increase proposal and updating the Rules, Rates & Regulations. Motion made by Rod Twain to a \$3.25 increase the first year, \$3.25 the second year and 5% the following three years, keeping in mind we may not have to do the 5% and updating the Rules, Rates & Regulations, seconded by Judy Cooper, all in favor, motion carried.

Notices of the increase and public hearing will go out in the next billing cycle at the end of February. The public hearing will be held on Thursday, April 30, 2020 at 5:00 pm.

MATTERS INITIATED BY THE BOARD: C. Hunter would like to have a Records Retention Policy as an Action Item next month along with a Credit Card policy.

THE REGULAR MEETING OF JANUARY 02, 2020 WAS ADJOURNED AT 7:58 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON FEBRUARY 06, 2020 @ 6:00 P.M. AT THE FIRE HOUSE DOWNSTAIRS.



CATHY HUNTER/CHAIR



NICOLETTE MORONEY/SECRETARY