

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
DECEMBER 7, 2023 6:00 P.M.

Rod Twain called the regular meeting to order at 6:00 pm

Roll call: Rod Twain, Cathy Hunter, Jim Christopherson, Nancy Presser & Julie Raymond present

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief, Steve Sader Water Maint/Dist Operator, Craig Corder resident, and Justin Miller with the Westwood Sentinel online newspaper

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Jim Christopherson, all in favor, motion carried.

BUSINESS FROM THE FLOOR: Justin Miller with The Westwood Sentinel online newspaper introduced himself and let everyone know the website just rolled out a week ago. The website is westwoodsensinel.org, the office is at 319 Birch St. in Westwood.

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of November 2, 2023 was made by Cathy Hunter, seconded by Rod Twain all in favor, motion carried. Motion to approve the Special minutes of November 21, 2023 was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve November 2023 invoices & December 2023 payroll was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

DELINQUENTS: 8

Households can apply for LIHWAP (Low Income Household Water Assistance Program) through the Lassen Economic Development Corporation, 200 Highway A-21, Westwood, CA 96137,(530)256-3531.

FINANCIAL REPORT:

Fire Department October 31, 2023 balance \$20,881.56 (November 2023 deposits \$0) (November 2023 expenditures \$2,124.16) November 30, 2023 balance \$18,757.40

Water Department October 31, 2023 balance \$129,541.98 (November 2023 deposits \$11,844.63) (November 2023 expenditures \$5,455.30) November 30, 2023 balance \$135,931.31

Plumas Bank savings acct \$ 66,977.59 and checking acct \$10,190.90

Reviewed & motion to approve financials was made by Rod Twain, seconded by Cathy Hunter, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported water usage for November was 30,924 gallon, (doesn't think this is right it has to do with the water flowing through the impeller to slowly) spring height is 18 ½". The company H2O pulled pump & it does need to be rebuilt. They recommend budgeting for a 10 year servicing. Leak on Spring Creek Dr. not bad waiting until spring to repair. Two hydrants don't drain down, have to drain them manually.

FIRE DEPARTMENT REPORT:

Chief Kassebaum reported there was 1 medical call for the month of November. Ordered new radios & pagers (funded 50/50 grant) from Sierra Electronics. Talked to Cade with the Lassen Fire Safe Council about Terra Fuego who does prescribed burns and they are actively working on properties surrounding Clear Creek. The Fire Association has sponsored a family for Christmas and the fire department will arrange to deliver the presents next week.

INFORMATION / DISCUSSION ITEMS:

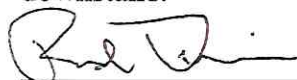
1. Water System Improvements Project update – DFA will be moving funding of the Clear Creek project to DFA's Expedited Funding Program. The project will now include an intertie with Westwood. This intertie would not be a consolidation with Westwood, but rather an emergency intertie to provide water system reliability in an emergency.
2. Water rates increase on January 1, 2024.

ACTION ITEMS:

1. Motion to approve changes to all job descriptions was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.
2. Motion to approve the Fire Chief and/or General Manager to bid on the 1981 GMC Pierce Top Kick / Westwood Fire Department's fire engine was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.
3. Motion to approve PACE Engineering's Agreement for the Drinking Water System Improvement Project was made by Rod Twain, seconded by Cathy Hunter, all in favor, motion carried.

MATTERS INITIATED BY THE BOARD: Cathy Hunter was curious if anyone had received money from the Dixie Fire? The district has a claim with the McNicholas firm out of Chester and has not heard anything. Nancy Presser said yes, PG&E was allocating so many claims per month. Cathy Hunter asked to check and see when the last time the special fire tax was increased. She doesn't think it has ever been. Other questions are when to get on the ballot, the process and timeline. We are spending more money every year but our fire revenue does not increase. There was lots of talk/concern with the increase of homeowners insurance.

The regular meeting of December 7, 2023 was adjourned at 7:15 pm. The next regular scheduled monthly Board meeting will be Thursday, January 4, 2024 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair


Nicolette Moroney / Secretary