

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
FEBRUARY 3, 2022 6:00 P.M.

Cathy Hunter called the regular meeting to order at 6:00 pm.

Roll call: Cathy Hunter, Rod Twain, Jessica Greene & Julie Raymond present, Burt Cooper absent.

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, & JD Hackett Water Manager.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Rod Twain, seconded by Cathy Hunter, all in favor, motion carried.

Julie Raymond was sworn in, took the oath of office, signed it and is now our newest board member.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of January 6, 2021 was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve January 2022 invoices & February 2022 payroll was made by Cathy Hunter, seconded by Jessica Greene, all in favor, motion carried.

DELINQUENTS: There are 4 outstanding shutoffs pending.

FINANCIAL REPORT:

Fire Department December 31, 2021 balance \$37,068.93 (January 2022 deposits \$11,946.520)
(January 2022 expenditures \$1,878.37) January 31, 2022 balance \$47,137.08
Water Department December 31, 2021 balance \$89,608.32 (January 2022 deposits \$13,509.93)
(January 2022 expenditures \$5,376.22) January 31, 2022 balance \$97,742.03

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Jessica Greene, all in favor, motion carried.

WATER DEPARTMENT REPORT:

JD reported water samples were good for the month of January, no access the the springhouse. Took an online water class to keep D2 & T2 licenses contact hours. Generator fully fueled and fluid levels good. Testing equipment for future tank site. Sent in annual generator report. Estimated replacements for pumps, tank and generator for insurance. Shutdown customer who had a leak on their side. Delivered shutoff notices and preparing to shutoff any connections for nonpayment. Sent in WTP and TCR monthly reports for January. Water usage for January was 496,000 gallons.

FIRE DEPARTMENT REPORT:

Cathy Hunter reported there were 4 regular drills for the month, 1 medical call in Clear Creek, 2 structure fire calls, 1 in Westwood was a false alarm the other in Chester. No news on engine 1121. Ran our monthly siren test always on the 1st Wednesday of the month.

INFORMATION ITEMS:

1. CSDA Sexual Harassment Prevention Training for Supervisors/Board Members Tuesday, February 15, 2022 from 10:00 am – 12:00 pm.

DISCUSSION ITEMS:

1. Engine 1121 still at Susanville Towing, mechanic is looking at it this week.

ACTION ITEMS:

1. Cathy Hunter made a motion to approve signing the Assistance to Firefighter FEMA grant application, seconded by Rod Twain, all in favor motion carried.
2. Cathy Hunter made a motion to approve Resolution 2022-01 Procurement/Purchasing Policy, seconded by Julie Raymond, all in favor motion carried.

MATTERS INITIATED BY THE BOARD: None

The regular meeting of February 3, 2022 was adjourned at 6:15 pm. The next regular scheduled monthly Board meeting will be Thursday, March 3, 2022 at 6:00 pm at the Firehouse downstairs.


Cathy Hunter / Chair


Nicolette Moroney / Secretary