

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES

April 04, 2019 6:00 P.M.

(530)256-3096

Cathy Hunter called the regular meeting to order at 6:03 p.m.

Pledge of Allegiance led by Cathy Hunter

Roll call: Cathy Hunter, Jessica Greene, Judy Cooper, Rod Twain & Burt Cooper; all present.

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief, JD Hackett Water Manager, Dave Dean resident, Susan Cort-Johnson newspaper reporter, Robert Slater resident, Lloyd Williams resident and Julie Raymond resident.

APPROVAL OF AGENDA:

Motion to approve the agenda made by Judy Cooper, seconded by Jessica Greene, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of March 07, 2019 made by Burt Cooper, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve March 2019 invoices & April 2019 payroll made by Rod Twain, seconded by Judy Cooper, all in favor, motion carried.

DELINQUENTS: One person was shut off & remains shut off, one person sending in payment & all others current.

FINANCIAL REPORT:

Fire Department Feb 28, 2019 balance \$50,866.20 (Mar 2019 deposits \$294.89) (Mar 2019 expenditures \$1,771.60) Mar 31, 2019 balance \$49,389.49

Water Department Feb 28, 2019 balance \$74,471.61 (Mar 2019 deposits \$9,146.24) (Mar 2019 expenditures \$4,124.89) Mar 31, 2019 balance \$79,492.96

Motion to approve March Financials made by Burt Cooper, seconded by Cathy Hunter, all in favor, motion carried.

WATER DEPARTMENT REPORT:

JD reported water samples were good for the month of March. He had to take samples to the lab in Chico because of the awful weather and the lab not being able to accommodate us. Was out breaking the ice berms to cut paths to fire hydrants during the month and thanked the rest of the fire volunteers for helping. He aired up the tank as needed; checked pressure range lead pump on tank was 37 to 57 psi. Greased upper and lower bearings on lead pump #2. Battery connectors, coolant, oil all good in generator, running fantastic. Taking more free online classes for his D1 and T2 water licenses. Checking general locations of about 95% of water boxes and resetting box marker poles as needed, also checking main valve marker piles as needed. Delivered shut off notices to customers. Shut down one customer due to non-payment. Repaired pinhole in pump seal lubrication line and purchased new parts to have on hand for future repairs. Inspected generator, drive belt, alternator and took off back plate to generator and inspected air intake and exhaust line generator, all good. Working on generator log and flow meter log. Back to doing late night security checks on system due to gasoline theft in district. Water usage for the month of March was 91,000 gallons.

Rod Twain wanted to know if March was higher than last March, JD responded it was a lot higher due to more residents being here in the winter months.

FIRE DEPARTMENT REPORT:

Three regular drills for the month, no calls to report. Ordered five sets of turnouts. CPR class set up for April 17. If board members are interested in becoming CPR trained, see John. Will reimburse the instructor for her gas but she does not want to be paid for training. Continuing talks with the company regarding returning hoses. Purchased camera system to secure the firehouse, he structured the payment plan so he did not exceed his spending limit. Will start the install on April 13 with the help of his son who does this for a living. Camera system to be split 50/50 between fire & water, will put as an action item to reimburse purchase.

DISCUSSION ITEMS:

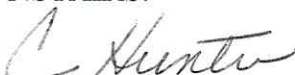
1. Community Green Waste Event will be June 6 through June 9. Burt will pick up piles in front by the street; he will not go on residents properties.
2. Budget review will be on May 18, 2019 at 10:00 am, all are welcome to attend.
3. Wildfire Preparedness Day is May 4, 2019 from 9:00 am until 12:00 pm (noon). If residents would like help clearing their property they can sign up then.
4. Per Cathy Hunter, we currently have a draft of the Bylaws. The Bylaws were forwarded to county council for review, he gave detailed input. We took all of his considerations and reworked it, went to board members. She has input from Mr. Twain, once she gets this last final correction in it will be ready for public review. The board agreed it looks good. Cathy would like to point out when it goes up for public review we will receive comments. She also wanted it in the minutes/on record that they received comments from Jim and Ellen Fordyce. The Fordyce's are concerned the board does not get their information. Cathy noted and shared with the committee their input and they will take some of the information into consideration. Per Cathy, some of the inputs they are suggesting do not belong in the Bylaws, maybe in the job descriptions or rates and regulations. They are good comments but do not pertain to the Bylaws. Cathy asked if there were any questions from the board to the committee on the Bylaws, there were none.

ACTION ITEMS:

1. Rod Twain made a motion to approve the preliminary Bylaws with corrections, Jessica Greene seconded, and all were in favor, motion carried. Cathy to make these last changes, submit to Nicki, and get it out for public comment. We will put the Bylaws draft out to the community, you can view on the website; or can request a copy by calling the district and by email. Public hearing will be at our June 06, 2019 monthly board meeting.

MATTERS INITIATED BY THE BOARD: Rod Twain would just like to say that when they all attended the training last week, we were probably the best-represented board there. Listening to what others were saying with all their problems and issues that we were doing a pretty good job. We were the only board there that had their entire board there. Cathy was pleased to report the Lassen County Fire Safe Council reimbursed us for our last year's Green Waste Days. The second thing is, as you all know we are trying to get the Siren Tower rebuilt and currently have a bid for about 8,000-9,000, that is just for rebuilding the structure. She is happy to announce that our District Supervisor, Chris Gallagher has dipped into his discretionary funds and given us \$300.00 towards the Siren Tower. She thanked him on behalf of herself, the board and the Fire Association for helping us with the money.

THE REGULAR MEETING OF APRIL 04, 2019 WAS ADJOURNED AT 6:55 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON MAY 02, 2019 @ 6:00 P.M. AT THE FIRE HOUSE DOWNSTAIRS.


Cathy Hunter / Chair


Nicolette Moroney / Secretary