

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JANUARY 5, 2023 6:00 P.M.

Rod Twain called the regular meeting to order at 6:00 pm.

Roll call: Rod Twain, Julie Raymond, Cathy Hunter all present, Burt Cooper via teleconference

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Secretary/Treasurer, Ross Kassebaum new Interim Fire Chief, Anne Kassebaum, Tim Martin, Joe Johnstun GM Westwood CSD & wife, Robert Baehler Westwood CSD, Luke Mayne Westwood CSD, Chris Hudson LACC, Aaron Mercer resident, Jim Christopherson resident, Nancy Presser resident, Wade Jones resident, Steve & Eileen Sader residents, Jessica Greene resident & Rob Slater resident, JD Hackett Water Manager absent.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Julie Raymond, all in favor by roll call, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of December 1, 2022 was made by Cathy Hunter, seconded by Julie Raymond, all in favor by roll call, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve December 2022 invoices & January 2023 payroll was made by Cathy Hunter, seconded by Rod Twain, all in favor by roll call, motion carried.

DELINQUENTS: 6 shutoff notices went out on 12.29.2022; we received 2 of those payments in full.

FINANCIAL REPORT:

Fire Department November 30, 2022 balance \$30,153.07 (December, 2022 deposits \$0) (December 2022 expenditures \$3,133.47) December 31, 2022 balance \$27,019.60

Water Department November 30, 2022 balance \$119,384.5 (December 2022 deposits \$2,800.31) (December 2022 expenditures \$8,553.53) December 31, 2022 balance \$113,631.36

Plumas Bank savings acct \$ 65,832.10 and checking acct \$11,987.33

Reviewed & motion to approve financials was made by Julie Raymond, seconded by Cathy Hunter, all in favor by roll call, motion carried.

WATER DEPARTMENT REPORT:

Cathy Hunter reported Repaired water main under a tree and had tree removed to keep tree from hitting power lines during repair. Repair was finished after tree was removed so as to not risk that happening. Worked 12 days straight combined with water main repair and cleaning out fire hydrants. Called Cal fire to assist during the storm with the Antelope crew cleaning out fire hydrants. I strongly suggest in the future that Clear Creek CSD think about replacing the pressure tank, a water company that I am renting out my water license to they replaced their pressure tank that is identical to our pressure tank. This is if the State Grant does not move forward of course. Our tank is approaching 70 years old. (This is to prevent a possible incident of tank explosion and was part of my discussion with our State engineer. This would prevent our customers from being out of water if there was an incident). Fired up generator in case of it was needed at water main leak. Went door to door with late notices for water

billing. Went door to door day before water main shut off and locating valve heads to shut down water main for repair. Working on Total Coliform report and Water Treatment plan report for the month of December. Topped off generator with Diesel and fully loaded for any outage at this point. Water samples were good for the month. Reordered replacement repair part that was used during water main repair.

FIRE DEPARTMENT REPORT:

Introduced new interim Fire Chief Ross Kassebaum, he has been a volunteer with the Clear Creek Fire Department for 3 years. Chief Kassebaum reported 2 fall assists, 1 person stuck in snow, 1 flue fire in Westwood & 1 flooding incident on Spring Creek Dr. Antelope crew did a great job at assisting with clearing the spring.

INFORMATION / DISCUSSION ITEMS:

1. Discussed posting for new Fire Chief.
2. Discussed training backup for the water manager. Joe Johnstun the GM for Westwood CSD was there with his crew Robert Baehler and Luke Mayne and said they would help with training. If we had any maps showing where water lines were that would be helpful. Joe said we have a mutual contract if we need to use them it is 45.00 hr. and can use their license at \$400.00 per month. He will try and get with Richard Longacre or JD to see if one of them would help train. They are willing to assist/help out with whatever we need.
3. Webinar information for current and new board member requirements.

ACTION ITEMS:

1. Lots of discussion on the 30 acre parcel project proposal for fire protection. Aaron Mercer is the owner of the property and was present. He was not aware that we did not have the hydrology/pert report. He will forward to the board in a day or two. Motion to table this until next month was by made by roll call, all were in favor.
2. Motion made by Cathy Hunter to purchase new snow blower, plus tax and to purchase new chains for it, seconded by Julie Raymond, all in favor by roll call, motion carried.

CLOSED SESSION: Rod Twain reported the board was going into closed session to appoint a new board member, went into closed session at 7:04 pm. Out of closed session at 7:24 pm Rod Twain reported Nancy Presser is our newest board member. Nancy Presser was sworn in and took the oath of office.

MATTERS INITIATED BY THE BOARD: Rod Twain wanted the water bill to be rounded up or down but that was already discussed at a previous meeting not to round. Chief Kassebaum wanted people in the community to know we have sandbags ready to go in the breezeway at the firehouse. Cathy Hunter reported after the agenda was posted we received a retirement letter from our water manager JD Hackett. We will now be looking to hire a new water manager. JD will work until 2.28.2023.

The regular meeting of January 5, 2023 was adjourned at 7:35 pm. The next regular scheduled monthly Board meeting will be Thursday, February 2, 2023 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair



Nicolette Moroney / Secretary