

RESOLUTION 2026-14

DRAFT

POSTED
8/3/24

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CLEAR CREEK COMMUNITY SERVICES DISTRICT AMENDING THE DISTRICT'S CONFLICT OF INTEREST CODE PURSUANT TO THE POLITICAL REFORM ACT OF 1974

WHEREAS, the Legislature of the State of California has enacted the Political Reform Act of 1974, Government Code Section 81000 et. Seq. (Act), which requires all public agencies, including but not limited to the Clear Creek Community Services District (District) to adopt and keep undated a conflict of interest code; and

WHEREAS, the District has a Conflict-of-Interest Code which is reviewed on a biennial basis and was last passed, approved, and adopted on June 6, 2024, and now requires updating ; and

WHEREAS, the regulations implementing the Act provide that the District may adopt the terms of 2 California Code of Regulations Section 18730 in order to adopt a conflict-of-interest code which will be self-updating as the regulations are updated; and

WHEREAS, at the same time as the District adopts Section 18730, the District must also update and adopt a designation of employees covered by the conflict-of-interest code and the disclosure categories for each employee as set out in Appendix A to this policy adopting Section 18730 by reference; and

WHEREAS, such designation and disclosures for each designated employee and Consultant are set out in Appendix A to this policy; and

WHEREAS, the designated employees shall file forms with the District's Board Secretary, who shall maintain the files for public viewing; and

WHEREAS, the potential penalties for violation of the provision of the Act are substantial and may include criminal and civil liability, as well as equitable relief which could result in the District being restrained or prevented from acting in cases where the provisions of the Act may have been violated.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the Clear Creek Community Services District does hereby amend and adopt the Conflict-of-Interest Code as presented.

BE IT FURTHER RESOLVED, that the said amended Conflict of Interest Code shall become effective upon approval by the Lassen County Board of Supervisors, acting as the code-reviewing body, pursuant to Government Code section 87303.

CLEAR CREEK COMMUNITY SERVICES DISTRICT
CONFLICT OF INTEREST CODE

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The political Reform Act (Government Code Section 81000, et seq.) requires state and local government agencies to adopt and promulgate conflict of interest codes. The fair Political Practices Commission has adopted a regulation (2 California Code of Regulations Section 18730) that contains the terms of a standard conflict of interest code, which can be incorporated by reference in an agencies code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of 2 California Code of Regulations Section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Appendices, designating positions and establishing disclosure categories, shall constitute the conflict of interest code of the Clear Creek Community Services District.

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CONFLICT OF INTEREST CODE

APPENDIX A

DESIGNATED POSITIONS

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Board of Directors	1, 2
General Manager/Water Operator	1, 2
Secretary/Treasurer	1, 2
Consultants	**

**Consultants shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The General Manager may determine in writing that a particular consultant, although a “designated position”, is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in the section. Such written determination shall include a description of the consultant’s duties and based upon that description, a statement of the extent of disclosure requirements. The General Manager’s determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code (Gov. Code section 81008).

CONFLICT OF INTEREST CODE

APPENDIX B

DISCLOSURE CATERGORIES

Disclosure Category 1

Designated positions assigned to this category shall report:

Interests in real property located within or not more than two miles outside the boundaries of the jurisdiction or within two miles of any landowner or used by the District.

Disclosure Category 2

Designated positions assigned to this category shall report:

Investments and business positions in business entities, and sources of income, including loans, gifts, and travel payments, from sources of the type that provides services, supplies,

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2026 Local Agency Biennial Notice

Name of Agency: Clear Creek Community Services District

Mailing Address: 6666-975 Hwy 147, Westwood, CA 96137

Contact Person: Debbie Jennings Meeks Phone No. 530 256 3431

Email: sectres@cccsd 975.org Alternate Email: n/a

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one BOX):

☒ **An amendment is required. The following amendments are necessary:**

(Check all that apply.)

- ☐ Include new positions
- ☐ Revise disclosure categories
- ☒ Revise the titles of existing positions
- ☒ Delete titles of positions that have been abolished and/or positions that no longer make or participate in making governmental decisions
- ☐ Other (describe) _____

☐ **The code is currently under review by the code reviewing body.**

☐ **No amendment is required.** (If your code is over five years old, amendments may be necessary.)

Verification (to be completed if no amendment is required)

This agency's code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure assigned to those positions accurately requires that all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions are reported. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

Date

All agencies must complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2026**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC.