

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
APRIL 02, 2020 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 p.m. via teleconference. She thanked everyone for taking the time to call in and participate. She reminded everyone that all votes must be made by roll call.

Roll call: Cathy Hunter, Rod Twain, Burt Cooper, Jessica Greene & Judy Cooper all present.

Others present: Nicolette Moroney Secretary/Treasurer, JD Hackett Water Manager & John Hunter Fire Chief.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by roll call, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of March 05, 2020 was made by roll call, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve March 2020 invoices & April 2020 payroll was made by roll call, all in favor, motion carried.

DELINQUENTS: 6

FINANCIAL REPORT:

Fire Department February 29, 2020 balance \$50,502.87 (March 2020 deposits \$7,106.38) (March 2020 expenditures \$2,521.92) March 31, 2020 balance \$55,087.33

Water Department February 29, 2020 balance \$83,495.47 (March 2020 deposits \$9,510.00) (March 2020 expenditures \$5,078.04) March 31, 2020 balance \$87,927.43

Reviewed & a motion to approve financials was made by roll call, all in favor, motion carried.

GENERAL MANAGERS REPORT ON COVID-19:

Not much has changed the way we do business, there is very little face to face contact as most customers send in their payment or use the drop boxes at the district office and firehouse. If a customer does have a question or concern they usually call or email. Currently, there is no evidence that the COVID-19 virus survives the disinfection process for drinking water. The public can continue to use and drink water from their tap as usual. Visit the U.S. EPA's webpage www.epa.gov/coronavirus/coronavirus-and-drinking-water-and-wastewater for up to date information. According to the World Health Organization, www.who.int/publications-detail/water-sanitation-hygiene-and-waste-management-for-covid-19 the "presence of the COVID-19 virus has not been detected in drinking water supplies and based on current evidence the risk to water supplies is low." JD is prioritizing his responsibilities to ensure essential functions are addressed; low priority tasks will need to be postponed until further notice. He will continue to provide ongoing water quality monitoring and reporting in accordance with laws, regulations and permit requirements. Chief Hunter has instructed all volunteers on the importance of using PPE (personal protective equipment) during this time. He has also reinforced the need of community social distancing. We do have a coronavirus link on our website and a notice has been posted on steps to prevent the spread of all respiratory viruses. We have not yet canceled the public hearing on the water rate increase, waiting to see where this goes.

WATER DEPARTMENT REPORT:

Per JD water samples were good for the month. He ran the generator under load for half an hour then had Amerigen run the generator under full load for one hour; the one hour load test was successful. Tore down the rebuilt fire hydrant to use core for any of the same make that fail in the system (Waterous). Water usage was 64,000 gallons; intake at the spring was 13 ½ inches and 36 degrees. Working with Pace Engineering on tank type and design. Plowed out and shoveled hydrants during the month and in front of the firehouse as needed. Topped off the diesel generator and topped off 55 gallon barrel for generator. He took two classes during the month for his D2 and T2 water licenses; Emergency Response and Energy Efficiency. He obtained official permit for moving forward on the electrical repair from the county.

Burt Cooper wanted to know if he had any trouble getting into the generator by the side gate, JD responded he was using the front gate (street side). Burt Cooper also wanted to know if we were using the red diesel for the generator, JD responded he was.

FIRE DEPARTMENT REPORT:

Chief Hunter reported there was only 1 medical call for the month, 3 regular drills. He instructed the volunteers on procedures and protocols for using their PPE (personal protective equipment) during this time with COVID-19. Working on a new automatic aid agreement with Westwood Fire, this will be an action item on the next month's meeting.

Rod Twain wanted to know if there was anything being done about the house that burned on the corner of Clear Creek, Chief said he was in contact with the county tax assessor. He is also researching a report for the homeowner. Burt Cooper wanted to know if we had enough personal protective gear on the rigs for medical calls, Chief responded we do he just loaded N95 masks and hand sanitizer onto engine 1121.

DISCUSSION ITEMS:

1. Temporary Suspension of Shutoffs due to COVID-19 – Everyone was in favor of the temporary suspension. Rod Twain wanted people to know that they still owe the money and can make arrangements for paying their bill.
2. Possibility of Postponing Public Hearing on Rate Increase – All were in favor of moving forward with the Public Hearing if possible. Will revisit later in the month.

ACTION ITEMS:

1. Approved the Temporary Suspension of Shutoffs - Motion made by roll call; all were in favor, motion carrier.

MATTERS INITIATED BY THE BOARD: Burt Cooper just wanted to say he thought the conference call was a great thing and worked out well for all.

THE REGULAR MEETING OF APRIL 02, 2020 WAS ADJOURNED AT 6:27 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON MAY 07, 2020 @ 6:00 P.M. AT THE FIRE HOUSE DOWNSTAIRS.


CATHY HUNTER/CHAIR


NICOLETTE MORONEY/SECRETARY