

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
FEBRUARY 07, 2019 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 p.m.

Pledge of Allegiance led by Cathy Hunter

Roll call: Cathy Hunter, Burt Cooper, Jessica Greene, Judy Cooper & Rod Twain; all present.

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief, JD Hackett Water Manager, Dave Dean resident, Susan Cort-Johnson newspaper reporter, Robert Slater resident & Celeste Higby. There were a few others and did not get their names.

APPROVAL OF AGENDA:

Motion to approve agenda made by Burt Cooper, seconded by Judy Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of January 03, 2019 made by Burt Cooper, seconded by Judy Cooper, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve January 2019 invoices & February 2019 payroll made by Judy Cooper, seconded by Jessica Greene, all in favor motion carried.

DELINQUENTS: There is 1 delinquent and they are sending in a check.

FINANCIAL REPORT:

Fire Department Dec 31, 2018 balance \$36,538.68 (Jan 2019 deposits \$22,583.71) (Jan 2019 expenditures \$6,029.99) Jan 31, 2019 balance \$53,092.40

Water Department Dec 31, 2018 balance \$71,678.41 (Jan 2019 deposits \$11,285.74) (Jan 2019 expenditures \$4,191.98) Jan 31, 2019 balance \$78,772.17

WATER DEPARTMENT REPORT:

JD reported water samples were good for January. Dug out and cleared fire hydrants periodically during the month. Inspected general location of water boxes, all currently buried by snow but have stakes or markers in street. Reset water box markers as needed, aired up the pressure tank as needed. I exercised back up pump once a week and checked all valve markers. I took a free online class on "Water System Operations & Procedures" for contact hours. The manual I wrote covers most of this, can add more details in the future. Also working on assisting in-house D1 operator to get their certification. Posted shut off notices. Filled out annual generator log report and sent it in. Worked on the generator log, field log and pump room log. Usage for the month was 37,000 gallons. Usage is a little above normal this time of year probably because we have people from Paradise living here.

FIRE DEPARTMENT REPORT:

Per John Hunter, there was only one call it was a car verses train. We had 4 regular drills. John appointed Rob Slater as his new training officer. (Applause) We are going to be a better fire department because of him. Shout out to Burt & Gary for keeping the Firehouse clear. Also, thanks to JD, Rob & Gary for clearing fire hydrants. Funny thing is, we were done clearing fire hydrants yesterday and the Antelope crew was here today. John completed his ICS 100 & 200 classes and would appreciate if the Board would look into taking the ICS 100 class he thinks they would benefit and have a better understanding of the ICS system. He would like the Board to add an action item next month, wants to spend some money on turnouts. He has concerns with the addresses in Clear Creek. Some residents do not have their addresses properly displayed. He would like the community's help in fixing this. If we cannot find you, we cannot help you. Tom Esgate suggested using a uniform system; everyone using one color for the background and one for the numbers. Tom is also having trouble finding addresses during the sign up process for the tree removal.

Burt added we should have reflective addresses.

Cathy wanted clarification on taking the ICS class. John would like the Board as a group to take the ICS class so they have a better understanding when he is giving his fire report. You can find the information on FEMA.gov.

One more thing Burt had to say, he as a Board member and a Volunteer Firefighter would like to see more volunteer Firefighters and would appreciate the help. It is a commitment, but the more people we have the better response we could have.

Jessica stated that Westwood just started an "Explorer Program". John thinks it's a good idea but you have to look at our population and you need to outfit them like a regular firefighter. Jessica thought maybe then we could have a "Senior Explorer". (Laughter)

DISCUSSION ITEMS:

1. We received the 15-month Scholarship from SDLF. That means the first 3 months are paid by Streamline and we have 3 months to go live. The next 12 months are paid by the SDLF and after that, it will cost the District \$50.00 a month. This amount is based on our yearly revenue. There is a draft website now, just adding information to it.
2. All Board members are registered and will be attending the "Best Practices" training March 28, 2019.
3. Per Tom Esgate, the District finally got some money last week. But, even before that, we have been signing up people for tree removal. Tom said, he probably visited 40 or 50 homes so far which is pretty good for this time of year. He is amazed at the change between when he did this 8 or 10 years ago and what people's attitudes are now. He did have a conversation with Neil Fisher from PG & E today trying to coordinate activities, so the grant does not do PG&E's work. Landowner signup is going well despite the weather; the snow has made it a bit challenging. We still have a lot more people to connect with. Our next phase is meeting with the forester due to the 75-foot watercourse protection zone. After that phase, we will be bringing contractors through to give them a tour and get prices from them, maybe a combination of heavy-duty tree people and logging people. One place we think it might be fairly easy are the properties on the west side of Clear Creek Dr. that back up to the land by Hwy 147. He already knows there isn't going to be enough money in our current grant, that's why he has put together a Clear Creek II application for another grant. We should hear back by April if we are going to get that grant. The other phases are the fuel breaks; the first being Indian Ole Road and the next grant is to the west of Clear Creek in Plumas County. Tom asked if there were any questions, there were not.

Cathy just wanted to say to Tom, thank you for coming up and thank you for the work you are doing. Judy added, Tom has been very informative.

4. Judy wanted to add the siren tower to the Agenda because we need to get this fixed. With all the fire danger and what Paradise has just gone through, this should be a top priority. We need to have some kind of a fundraiser or find out about a grant that could provide funds to repair it. Cathy added that our priority in our budget right now is not the siren tower its turnout gear for our firefighters. We have a list of priorities I received from our fire chief and we are going for that priority first. The community is aware that we could use an evacuation siren; I have already spoken to Susan Cort-Johnson. Per Cathy, she has connected with a contractor to get a bid; the bid she received was for approximately 8,500.00 total, which includes material, his labor and electrical. Cathy has been in contact with the county. She also asked Chris Gallagher for any discretionary funds he might be able to contribute. That is why it is important for the community to help raise funds for this.

ACTION ITEMS:

1. Tom Esgate would like the board to approve and sign a Cooperative Agreement Amendment 1 with the Lassen County Fire Safe Council (LCFSC) regarding the leasing of our new trailer we are about to purchase through the grant to the LCFSC. The lease will be for 3 years with an automatic renewal for an additional 3 years. The trailer will be used by the LCFSC for transportation of its chipper for our project and may be used for other fire prevention projects. LCFSC will be responsible for maintenance & repairs of any damages to the trailer and will provide insurance. Cathy Hunter asked for a motion to approve we lease the trailer to LCFSC. Judy Cooper made a motion to approve, Burt Cooper seconded, and all were in favor.
2. We need to appoint a committee to continue updating the bylaws. All were in favor of creating a committee consisting of Cathy Hunter and Judy Cooper.

MATTERS INITIATED BY THE BOARD:

Cathy Hunter had a couple of matters. We need to start thinking about getting together to go over our budget for the upcoming year. Another matter is we set spending limits a couple of years ago that have proven to be highly inadequate, currently the Water Managers limit is \$100.00, the Fire Chiefs is \$100.00 and the General Managers is \$300.00. The Fire Chief John Hunter would like a \$500.00 spending limit; he just spent \$275.00 on chains for Engine 1122. Nicki Moroney the General Manager said he should submit that receipt; she was aware of the purchase and approved. Cathy suggested putting it on a future Agenda to increase spending limits, all agreed. The last thing she would like to say is we are all grieving the loss of Pat Mudrich who was the General Manager for many many years. Judy Cooper suggested planting a tree in the park on her behalf, everyone agreed flowers should be sent and will be.

THE REGULAR MEETING OF FEBRUARY 07, 2019 WAS ADJOURNED AT 7:03 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON MARCH 07, 2019 @ 6:00 P.M. AT THE FIRE HOUSE DOWNSTAIRS.


Cathy Hunter / Chair


Nicolette Moroney / Secretary