

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JULY 6, 2023 6:00 P.M.

Rod Twain called the regular meeting to order at 6:00 pm

Roll call: Rod Twain, Julie Raymond, Cathy Hunter & Nancy Presser, present, Jim Christopherson, absent.

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief, Steve Sader Water Maint/Dist Operator & Becky Ng resident

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Nancy Presser, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of June 1, 2023 was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve June 2023 invoices & July 2023 payroll was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

DELINQUENTS: 17

Households can apply for LIHWAP (Low Income Household Water Assistance Program) through the Lassen Economic Development Corporation, 200 Highway A-21, Westwood, CA 96137, (530) 256-3531.

FINANCIAL REPORT:

Fire Department May 31, 2023 balance \$31,239.88 (June 2023 deposits \$6,662.69) (June 2023 expenditures \$5,560.36) June 30, 2023 balance \$32,342.21

Water Department May 30, 2023 balance \$122,943.93 (June 2023 deposits \$2,224.83) (June 2023 expenditures \$6,443.95) June 30, 2023 balance \$118,724.81

Plumas Bank savings acct \$ 66,882.70 and checking acct \$10,190.90

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Nancy Presser, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported water usage for June was 2,809,420 gallons. That is an average of 93,647 gallons per day. The spring height is 25"; spring height was the same height last year. He took the chlorine dilution ratio down to 3% and has been really steady. There was a broken pipe on Clear Creek Drive, he repaired our side. He repaired the springhouse hole in the siding and added sheet metal to it.

Becky Ng asked if she had a water leak earlier in the year, but it was just the high water table.

FIRE DEPARTMENT REPORT:

Chief Ross Kassebaum reported there were 2 medical in Clear Creek, 1 unfounded gas leak. Had a couple of training days, and had the fire extinguishers refilled which was one of our training days of proper usage. We have had 2 firefighters resign; we are now down to 5. We all did an online training of Blood Borne Pathogens through Vector Solutions. Ross & Nicki finished their drivers training course.

INFORMATION / DISCUSSION ITEMS:

1. Water System Improvements Project update – They are still working on final documents to move forward. Nicki send pictures of the condition of the springhouse and went through them with the group. The state came back later that day and wanted the hole in the springhouse fixed ASAP. The next online meeting is Tuesday, July 11 at 1:30 pm.
2. Green Waste Days results are: we filled seven 30 yard bins. We did not receive a bill from C & S Waste Solutions so we think the Air Pollution Control District paid for it. We still need everyone to let the district know how many hours & money spent cleaning their properties.
3. Reviewed the Rates, Rules & Regulations. Nancy did some rate checking with Greenville and found out that if there is an empty lot but hooked up they charge them a monthly fee. At the last meeting Jim Christopherson said he has a lot in Pinetown and is not charged for water. Steve to check with Joe at the Westwood CSD to see how they charge. Steve says all residents should have their own shutoff valve. He suggested we charge more to disconnect and reconnect to motivate residents to put in their own valve. Steve and Cathy to go over the Rates, Rules & Regulations and get back to the board next month.
4. Richie Longacre was recognized with a Certificate of Appreciation for all his assistance during the flood. Chief Kassebaum said he went above & beyond helping during this time, there were lots of people helping but he stood out.
5. Reminder: Hot Dog Days is this weekend July 8 & 9. Please come out and support your local fire dept.

ACTION ITEMS:

1. There was no public input. Motion to approve Resolution 2023-02 Budgets for Fire & Water Fiscal year 2023-2024 was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.
2. Motion to approve Resolution 2023-03 Special Fire Taxes & Special Assessment List was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.
3. Chief Kassebaum to respond to the Initial Study #2022-002 For Planned Development Permit #2022-001
4. Motion to approve disposing of surplus fire gear was made by Cathy Hunter, seconded by Nancy Presser, all in favor, motion carried.
5. Motion to authorize permission for the General Manager/Nicolette Moroney to sign legal documents on behalf of the Clear Creek Community Services District for the McNicholas & McNicholas, LLP & Becker Law Group Dixie Fire lawsuit was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried. Board would like to see all documents.

MATTERS INITIATED BY THE BOARD: Cathy Hunter brought up the possibility of resigning from the board. The board said her knowledge & experience is invaluable but will support whatever decision she makes. Chief Kassebaum handed out preliminary SOP's (Standard Operating Procedures) and will continue to work on them.

The regular meeting of July 6, 2023 was adjourned at 7:03 pm. The next regular scheduled monthly Board meeting will be Thursday, August 3, 2023 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair



Nicolette Moroney / Secretary