CLEAR CREEK COMMUNITY SERVICES DISTRICT MINUTES FOR MEETING HELD ON

October 1, 2026 Located at 666-975 STATE HIGHWAY 147, CLEAR CREEK, CA 96137

Meeting was called to order at 6:00 PM by Jasmine Conner

ROLL CALL: Taryn Purcell, Jasmine Conner, Debra Erickson, Kevin Kassel

ABSENT: Jason Taylor

STAFF: Steve Sader, Randy Meeks, Debbie Jennings-Meeks

PUBLIC: Mike Scanlon and many other public members

PLEDGE OF ALLEGIANCE Led by Jasmine Conner

APPROVAL OF AGENDA: Motion was made by Taryn Purcell to accept the agenda and Debra Erickson 2nd, All ayes.

APPROVAL OF MINUTES: Motion was made by Taryn Purcell to approve the minutes from August 6, 2026, Kevin Kassel seconded. All ayes.

APPROVAL OF THE EXPENDITURES: Taryn Purcell made a motion to approve the expenditures for August 2026, Debra Erickson 2nd. All ayes.
Taryn Purcell made a motion to approve expenditures from September, 2026, Kevin Kassel 2nd.All ayes.

PUBLIC COMMENT: Mike Scanlon informed us that he was there for the Community as support, and was so glad to see that the District added Board members and was maintaining a quorum to continue moving on.

WATER REPORT: We used 5,761,590 gallons for the month of August, and 3,476,680 gallons for the month of September 2026. The new lines have been charged to the Westwood line, it took approx.. 17,000 gallons. The system pressure was temporarily increased during the work. We had to shut off the first few houses on Spring Creek and part of Circle, on State Hwy 147 the Hotel, winery and one house while Cox & Cox installed new valves, now we can isolate sections. For the chlorine a new permit was required for level 4 virus protection, which requires a T1 License. S. Sader has been granted a temporary T1 license which is good for three years. We are down to 2 gallons of chlorine per day. S. Sader explained that engineering modifications and additional contact/ absorption rate time should continue to decrease chlorine use and cost. Our chlorine pump died $300 for do a repair or $600 for a brand new pump. (we are borrowing a chlorine pump from Westwood currently). The new pump will also serve as a backup for the new system. The spring height is 19 ½ “. We have 6 delinquent and 2 Households which are off. For a mix of chlorine in the new system they went from 24” pipe to 6” and back to 24” to mix the chlorine. The District received approx. 2,000 gallons of additional contact/absorption

credit. The water tank on top the walls are done, the roof will be next once the forms are installed. Monday we will do a flush and on Tuesday an E. Coli test for the new lines. The current goal is identified as "Milestone One" and it is to have the tank filled, connection to Westwood ready, the pump room, electrical system, and related components operational by March 2027. They will be starting to build the new pump house and in June of 27' the new spring house will begin. Water will be paid for by the contractor from Westwood through the grant.
Looked at Lassen Rents for the cost of Conex box, new and used. Mike Scanlon mentioned that they need to be attached to the ground and you do need a permit about $300.00, from the Planning Department.
Mr. Sader talked about bill paying. He spoke to the county Auditor and she said as long as the Board of Directors for CCCSD do a resolution allowing the Secretary/Treasurer and the General Manager to sign for specific bills so that there is no delay in getting people and businesses paid she has no problem with that. Mike Scanlon stated that the county has something similar that the CAO can pay certain category bills. Needs to be put on to the next agenda.

FIRE DEPARTMENT REPORT: Chief Meeks said there were zero calls for August, 7 volunteers and no drills. Equipment- all operational. No grants to report. One community member requested a Fire Inspection for his property for insurance purposes. Month of September 1 (one) structure fire call (cancelled after dispatched). Same personnel, same on equipment as last month. Had new equipment donated by the Lassen Chief's 3 certified bags for Air Splints and one medical bag. Our new ISO rating 5/5X began today 10/01/2026. This will be posted on the Website if people need it for their insurance.

INFORMATION POSSIBLE ACTION: The Board reviewed audit proposals for PNP CPS - $8,500 and Singleton Auman PC - $24,000. The Board members discussed the current auditor's familiarity with District records and the substantial difference in cost. A question arose regarding if there was a limitation on the number of consecutive years the District could use the same auditor. Debbie contacted Zach Pheling, CPA and was informed that you can use the same auditor for 6 years and then there has to be a change (it can be within the same auditing firm just a different auditor). Kevin Kassel made a motion to accept PnP CPS as the auditor for fiscal years 2024-2025 and 2025-2026, Taryn Purcell 2nd. All ayes.

RESOLUTION 2026-12 LASSEN COUNTY ELECTION AND CONSOLIDATION- AMENDED
The Board considered Amended Resolution 2026-12 relating to the Lassen County election, consolidation of the election, adjusting the terms of Board Members. Debra Erickson made a motion to Amend the Resolution, Kevin Kassel 2nd. All ayes.

RESOLUTION 2026-15 VACANCY ON THE BOARD OF DIRECTORS The Board considered Resolution 2026-15, recognizing a vacancy in the office of Director held by Jason Taylor. It was noted that Director Taylor had missed multiple Board meetings and had declined to

resign. The Board was advised that the proposed resolution had been reviewed and approved by District legal counsel. Following discussion, Jasmine Connor made a motion to approve the Resolution, Tayrn Purcell, 2nd. All ayes. The District will proceed with the process for advertising and filling the vacant Board seat.

MATTERS INITIATED BY THE BOARD Long term planning was discussed with the need to prepare for eventual replacement of infrastructure being installed through the current grant project. The Board discussed future capital replacement costs, reserve funding, water rates, and the possibility of conducting a new rate study after completion of the water project, when actual operating expenses for the new system can be determined.

NEXT MEETING: Thursday November 5, 2026 @ 6 P.M.

ADJOURNMENT WAS AT 7:11 PM

SIGNED BY BOARD CHAIR

SIGNED BY SECRETARY OF THE BOARD