

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JULY 02, 2020 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 pm. She reminded everyone we are still adhering to the six foot social distancing and wearing a mask that is why we are having the meeting outside.

Roll call: Cathy Hunter, Rod Twain, Burt Cooper, & Judy Cooper all present, Jessica Greene absent.

Others present: Nicolette Moroney Secretary/Treasurer & JD Hackett Water Manager.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Burt Cooper, seconded by Judy Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of June 04, 2020 was made by Rod Twain, seconded by Judy Cooper, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve June 2020 invoices & July 2020 payroll was made by Rod Twain, seconded by Judy Cooper, all in favor, motion carried.

DELINQUENTS: 9 total. Out of the 9 there are 2 that are very delinquent.

FINANCIAL REPORT:

Fire Department May 31, 2020 balance \$59,506.24 (June 2020 deposits \$342.82) (June 2020 expenditures \$1,137.10) June 30, 2020 balance \$58,711.96

Water Department May 31, 2020 balance \$85,580.26 (June 2020 deposits 4,403.04) (June 2020 expenditures \$7,656.81) June 30, 2020 balance \$82,326.49

Reviewed & motion to approve financials was made by Judy Cooper, seconded by Burt Cooper, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Per JD bacteriological water samples were good for the month of June. Had to go door to door and let residents know there would be low to no water pressure during the leak repair on Spring Creek that was caused by a root. Usage was a record for June at 4,106,000 gallons; the record day was 235,000 gallons in a 24 hour period, these are not ever seen in June. Intake at the spring was 13" (up from last month at 12") and the water temperature was 36 degrees. Assisted with the siren pole. Sent in TCR and WTP monthly reports as well as the quarterly reports due. Tightened up the pump seal coolant line, all fluid levels good on generator as well as battery charging and battery cables clean. One call California law will be enforced starting July 1, 2020. We will be able to report people digging illegally even if they don't hit anything, it is a preemptive measure. Will print up some handouts to educate digging contractors. Reinforced transmission line marks to cistern from the springhouse. Assisted homeowner in turning on their service from our box, but the house had a broken line, so this has been delayed.

FIRE DEPARTMENT REPORT:

JD Hackett reported there was one medical call and no fire calls last month. Just a reminder, burn permits are suspended. Warming fires are allowed but please take appropriate precautions. There were 3 regular drills last month. One was pumping from truck to truck, which allows us to extend our range away from a hydrant. Chief updated our MARS page which allows us to get paid should we be called out on a wildland incident.

DISCUSSION ITEMS:

1. Siren update – Pole in, waiting to hear back from Westshore regarding siren.

ACTION ITEMS:

1. Burt Cooper made a motion to approve Resolution 2020-03 County of Lassen Appropriation Limit Calculation, seconded by Rod Twain, all in favor, motion carried.
2. Opened up for public comment on the Fire & Water Budgets for 2020-2021 at 6:25 pm closed at 6:26 pm. there was no public comment. Rod Twain made a motion to approve Resolution 2020-04 Budgets for Fire & Water fiscal year 2020-2021, seconded by Burt Cooper, all in favor, motion carried.
3. Rod Twain made a motion to approve Resolution 2020-05 Ordering an Election for November 3, 2020, seconded by Burt Cooper, all in favor, motion carried.
4. Burt Cooper made a motion to approve Resolution 2020-06 Fire Taxes / Special Assessment List, seconded by Judy Cooper, all in favor, motion carried.
5. Rod Twain made a motion to approve the 2019-2020 Appropriation transfers to balance the current budget, seconded by Judy Cooper, all in favor, motion carried.
6. Tabled the maintenance agreement for the siren.

MATTERS INITIATED BY THE BOARD: None

The regular meeting of July 02, 2020 was adjourned at 6:34 pm. The next regular scheduled monthly Board meeting will be August 06, 2020 at 6:00 pm at the Firehouse downstairs.


Cathy Hunter / Chair


Nicolette Moroney / Secretary