

CLEAR CREEK COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
JUNE 04, 2020 6:00 P.M.  
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:01 p.m. via teleconference. She thanked everyone for taking the time to call in and participate. She reminded everyone that all votes must be made by roll call.

Roll call: Cathy Hunter, Rod Twain, Burt Cooper, & Judy Cooper all present, Jessica Greene absent.

Others present: Nicolette Moroney Secretary/Treasurer, JD Hackett Water Manager & John Hunter Fire Chief, & Susan Miller resident.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Burt Cooper, seconded by Rod Twain, all in favor by roll call, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of May 07, 2020 was made by Judy Cooper, seconded by Burt Cooper, all in favor by roll call, motion carried.

Motion to approve the special minutes of May 16, 2020 was made by Burt Cooper, seconded by Judy Cooper, all in favor by roll call, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve May 2020 invoices & June 2020 payroll was made by Rod Twain, seconded by Burt Cooper, all in favor by roll call, motion carried.

DELINQUENTS: 6

FINANCIAL REPORT:

Fire Department April 30, 2020 balance \$61,674.50 (May 2020 deposits \$0) (May 2020 expenditures \$2,168.26) May 31, 2020 balance \$59,506.24

Water Department April 30, 2020 balance \$83,602.64 (May 2020 deposits \$8,683.00) (May 2020 expenditures \$6,705.38) May 31, 2020 balance \$86,580.26

Reviewed & motion to approve financials was made by Burt Cooper, seconded by Rod Twain, all in favor by roll call, motion carried.

WATER DEPARTMENT REPORT:

Per JD bacteriological water samples were good for the month of May. Tightened pump seal lubrication lines. The block heater failed on the generator had Amerigen out and repaired. Called out for a USA on Twin Pines, it is for the customers' protection i.e. water, electrical or buried cable. Detected our water lines near the firehouse for siren pole install, legal USA. Repaired leak in the pump seal lubrication line. Working on state WTP & TCR reports as well as updating the generator maintenance files & firehouse, pump room & field maintenance files, also taking water clarity samples weekly for analyzing and getting some nice readings. Assisted Clark Pest Control in keeping the wasp problem under control at the springhouse. Turned off the water at a house on Crescent Drive due to a leak. The depth of the intake at the spring is 12 inches, although if I read it around 1 to 3 am it could be as high as 22 inches because of the draw down during the day, you can see moisture on the concrete intake. The temperature is 36 degrees and the usage for the month on May was 2,665,000 gallons.

## FIRE DEPARTMENT REPORT:

Chief Hunter reported 3 regular drills and 2 medical calls for the month of May. The post for the siren is up. The fuel pump was replaced on engine 1122. Thanks to everyone participating in the Green Waste.

Burt Cooper appreciates resident Brian Phillipe for helping out at the Green Waste with his tractor, he and his son were a tremendous help.

## DISCUSSION ITEMS:

1. Green Waste Event going on now until June 6, 2020. So far we have filled 4-30 yard bins.
2. The rate increase is on hold until the "stay at home order" is lifted plus 30 days.
3. The siren pole is up thanks to West Shore Services. They will be back in 2 weeks to install the siren.

## ACTION ITEMS:

1. Burt Cooper made a motion to approve the preliminary budget & set the date of July 02, 2020 (our regular scheduled monthly board meeting) for the Public Budget Hearing, seconded by Rod Twain, all in favor by roll call, motion carried.
2. Burt Cooper made a motion to approve the Amended Resolution 2020-02 Water Rate Increase, seconded by Rod Twain, all in favor by roll call, motion carried.
3. Rod Twain made a motion to approve the Certificate of Compliance application (for the tank site parcel) & sign & approve the \$600 fee, seconded by Burt Cooper, all in favor by roll call, motion carried.
4. Burt Cooper made a motion to approve signing the PG&E application for a possible \$10,000 sponsorship & signing the accounts payable electronic funds transfer enrollment form (so the money can be automatically deposited), seconded by Judy Cooper, all in favor by roll call, motion carried.
5. Coordinate communication efforts between Sierra Pacific Industries, Placer Title Company, Lassen County, and PACE Engineering, Inc. to facilitate tank site acquisition \$1,600, prepare and process Certificate of Compliance \$1,600, miscellaneous support to prepare easement and conveyance documents. \$1,300. Burt Cooper made a motion to approve the engineering agreement for \$4,500 between PACE and the CCCSD for services, seconded by Rod Twain, all in favor by roll call, motion carried.

MATTERS INITIATED BY THE BOARD: Cathy Hunter wants to put the Maintenance Agreement for the siren on as an Action Item for the next month's meeting. Burt Cooper says we are inundated with carpenter ants at the firehouse. JD called Clark Pest Control and they are scheduled to come out and take care of. Burt Cooper also called Chris Gallagher regarding the burned up house on Clear Creek Drive. He left a message and wanted to know what is going on with it, nothing has been done. He thinks everyone should call him also. Chris Gallagher did call Nicki Moroney and wanted to know the address of the house, address was given, and he is working on it.

The regular meeting of June 04, 2020 was adjourned at 6:37 pm. The next regular scheduled monthly Board meeting will be on July 02, 2020 at 6:00 pm at the Firehouse downstairs.

  
Cathy Hunter / Chair

  
Nicolette Moroney / Secretary