

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
DECEMBER 1, 2022 6:00 P.M.

Cathy Hunter called the regular meeting to order at 6:00 pm.

Roll call: Cathy Hunter, Rod Twain, Julie Raymond, Jessica Greene present, Burt Cooper absent

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief & JD Hackett Water Manager & Rob Slater resident

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of November 3, 2022 with an addition of Jessica Greene as opposed to the sale of the trailer was made by Julie Raymond, seconded by Cathy Hunter, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve November 2022 invoices & December 2022 payroll was made by Rod Twain, seconded by Julie Raymond, all in favor, motion carried.

DELINQUENTS: 7

FINANCIAL REPORT:

Fire Department October 31, 2022 balance \$33,586.51 (November 2022 deposits \$955.78) (November 2022 expenditures \$4,389.22) November 30, 2022 balance \$30,153.07

Water Department October 31, 2022 balance \$113,655.67 (November 2022 deposits \$9,998.13) (November 2022 expenditures \$4,269.22) November 30, 2022 balance \$119,384.58

Plumas Bank savings acct \$ 115,822.06 and checking acct \$11,980.85

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Water samples were good for the month, out putting stakes by water boxes that needed them. Locating more water boxes someone removed marker stakes and remarked them by digging in snow. Also reset and checked all fire hydrant marker poles that needed it. Topped off engine oil generator according to specifications in manual to top off only when down a full quart. It is now full. Checked coolant and battery fluid, also it continues to count correct time because of the installation of new oil pressure sensor that talks to the onboard computer is working correctly now. Mopped and swept engine bay 1122...not exactly in that order and swept hallway. Working on October total coliform report and water treatment plant log. Checking chlorine residual on weekly basis..keeping it on the low range. Sent in my contact hours to renew my Distribution 2 operator's license and also took an online class to keep going on my contact hours for my Water Treatment Plant 2 Operators State license

as well. Shut off our valve to customers broken line. Blowing snow away from firehouse and generator. Installing fire hydrant poles with Chief. Dug out plywood to help protect window bay 1122 and then also reset it for the next storm. Out marking USA digs for PG&E. Usage for November was 729,000 gallons. No reading for spring intake until it is safe to go out there or if there is another way to get out there...was thinking a nice safe kayak.

FIRE DEPARTMENT REPORT:

Chief Hunter reported there were 4 regular drills. 1 fire, 5 public assists & 1 medical. We received the SCBA's, John thanked the board. He withdrew his leave of absence request, will stay on as long as possible & assist with the new Chief.

INFORMATION / DISCUSSION ITEMS:

1. Notice of Vacancy for the Clear Creek Community Services District Board effective tomorrow December 4, 2022. Will post the flyer on the firehouse bulletin board, district address and district website from December 4, 2022 through December 19, 2022.
2. New water rate increase effective January 1, 2023.
3. Cathy Hunter wanted everyone to know the board can raise water rates per the CPI (consumer price index) yearly. Rod Twain says the current rate increase is enough maybe we can revisit it next year.
4. We do not have a policy of disposing of surplus property; Rod Twain recommends we develop a policy for disposing of surplus equipment in line with the policies that other districts have. All board members will work on drafting a policy and getting the info to Nicki Moroney. We will revisit when there is a draft to consider. Lots of discussion on how the trailer was sold.

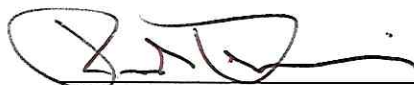
ACTION ITEMS:

1. Cathy Hunter & Julie Raymond were sworn in and took the oath of office.
2. Motion made by Cathy Hunter to nominate Rod Twain as Chair and herself as Vice Chair, seconded by Rod Twain, all in favor, motion carried.

CLOSED SESSION: There was no closed session.

MATTERS INITIATED BY THE BOARD: Cathy Hunter brought up telemeetings and the requirements for them. There would still need to be a quorum in the district. Cathy Hunter suggested having the Board of Supervisors making the appointment.

The regular meeting of December 1, 2022 was adjourned at 7:03 pm. The next regular scheduled monthly Board meeting will be Thursday, January 5, 2023 at 6:00 pm at the Firehouse downstairs.


Rod Twain / Chair


Nicolette Moroney / Secretary