

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JUNE 6, 2024 6:00 P.M.

Rod Twain called the regular meeting to order at 6:02 pm

Roll call: Rod Twain, Julie Raymond, Jim Christopherson & Cathy Hunter present, Nancy Presser absent.

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief & Steve Sader Water Maint/Dist Operator, Mike & Joe Jimenez residents.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of May 2, 2024 was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve May 2024 invoices & June 2024 payroll was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

DELINQUENTS: 5

FINANCIAL REPORT:

Fire Department April 30, 2024 balance \$12,892.86 (May 2024 deposits \$0) (May 2024 expenditures \$2,486.15) May 31, 2024 balance \$10,406.71

Water Department April 30, 2024 balance \$131,045.91 (May 2024 deposits \$16,047.57) (May 2024 expenditures \$6,278.14) May 31, 2024 balance \$140,815.34

Plumas Bank savings acct \$ 48,794.97 and checking acct \$5,690.34

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Jim Christopherson, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported water usage for the month of May was 1,677,780 gallons down from last year of 1,718,000, spring height is 24". Had a couple of 811 digs, power outage due to a pole replacement. Working with Pace Engineering on tracing the pipe line, and placed poles where the pipe is, they have it as 320 ft. closed to 430 ft. of pipe to be replaced. Never did find the pipe, dug down to 8 ft. Generator took 3 gallons of fuel, continuing to clean out water boxes for the lead and copper rule due in October.

FIRE DEPARTMENT REPORT:

Chief Kassebaum would like to say we didn't have any calls for May but we were not paged out for a fire in Westwood over this last weekend. We had two drill days. Nicki and I went to Reno for a grant writing meeting. Brought in the new supporter t-shirts, thank you Eileen Sader for designing them. The new "we need volunteer firefighter's" banner is up.

INFORMATION / DISCUSSION ITEMS:

1. Water System Improvements Project update – Design work continues, in conformance with the Tech Memo scope. Pace has performed a drone survey of the project areas. Tom w/Pace noted that consideration is being given whether to slip line a 300' segment of line, open cut, or other method of pipeline rehabilitation. Tom is also addressing the tank site, hazardous waste management issues and pumphouse demolition. Steven Wilson with Pace has scheduled with a hazardous material consultant to meet at the Clear Creek firehouse on Friday 6/14 at 10:30 am. Working with Calfire on placement of a fire hydrant up near the tank site per SPI's request.
2. 9th Annual Green Waste Event is going on now through Saturday, June 8, 2024.

ACTION ITEMS:

1. Cathy Hunter made a motion to approve the preliminary 2024-2025 Water & Fire Budgets & set a date for public input on those budgets, set for July 2, 2024, seconded by Rod Twain, all in favor, motion carried.
2. Cathy Hunter made a motion to approve the current 2023-2024 appropriation transfers to balance the current budgets, seconded by Rod Twain, all in favor, motion carried.
3. After a lot of discussion on the Special Tax, Cathy Hunter made a motion to move forward with option "C" which is a base rate increase of \$50.00 and up to a 3% annual increase, seconded by Rod Twain, Jim Christopher in favor, Julie Raymond not in favor, motion carried.
4. Rod Twain made a motion to move the date of the next monthly board meeting because it fell on the 4th of July to Tuesday, July 2, 2024 same time 6 pm, seconded by Jim Christopherson, all in favor, motion carried.
5. Rod Twain made a motion to take the best offer in two weeks for the 1982 Ford firetruck that means NO RESERVE, seconded by Jim Christopherson, all in favor, motion carried.
6. Cathy Hunter made a motion to approve the amended Resolution 2024-04 Conflict of Interest Code, seconded by Rod Twain, all in favor, motion carried.
7. Cathy Hunter made a motion to approve the new Workplace Violence Prevention Plan and Resolution 2024-05, seconded by Rod Twain, all in favor motion carried.

MATTERS INITIATED BY THE BOARD: Cathy Hunter attended the local chapter of the CSDA, good training. She will be attending the LAFCO meeting and will possibly attend this one again. We need to schedule some town hall meetings to educate the community regarding the special tax increase.

The regular meeting of June 6, 2024 was adjourned at 7:29 pm. The next regular scheduled monthly Board meeting will be Tuesday, July 2, 2024 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair



Nicolette Moroney / Secretary