

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
February 01, 2018 6:00 P.M.
(530)256-3096

Raechelle Glover president, called the regular meeting to order at 6:09 p.m.

Pledge of Allegiance led by Cathy Hunter

Roll call: Wayne Lewis, Cathy Hunter, Judy Cooper & Raechelle Glover all present.

Others present: JD Hackett Water Manager, John Hunter Fire Chief, Nicolette Moroney General Manager, Susan Cort-Johnson reporter, Sharon Lewis resident, Russ Morgan resident, Julie Raymond resident, Larry Bradshaw President of the local neighborhood watch & Jennifer Bauer Secretary of the local neighborhood watch.

APPROVAL OF AGENDA:

Motion to approve agenda made by Cathy Hunter, seconded by Judy Cooper, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve minutes of January 04, 2018 made by Judy Cooper, seconded by Cathy Hunter, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Cathy Hunter questioned the State Water Resources Control Board fine. It was in regards to the citation we received in July 2016. Originally the fine was \$3,006.00 based on staff time spent, but Steve Watson with SWRCB was able to reduce it to \$668.00 Motion to pay invoices & payroll made by Cathy Hunter, seconded by Judy Cooper, motion carried.

DELINQUENTS: 0 delinquents

FINANCIAL REPORT:

While reading the expenditure report Nicolette Moroney noticed it was incorrect. Per Raechelle Glover, President she was to correct and email corrected version of the expenditure report to each board member.

Fire Department December 31, 2017 balance \$53,485.74(January 2018 deposits \$138.61) (January 2018 expenditures \$2,069.69) January 31, 2018 balance \$51,554.66

Water Department December 31, 2017 balance \$55,675.73(January 2018 deposits \$8,803.18) (January 2018 expenditures \$4,645.85) January 31, 2018 balance \$59,833.06

WATER DEPARTMENT REPORT:

Cistern and distribution samples good for the month of January. Completed & sent in annual report to the county on the generator. Continuing to keep the firehouse clear. Flow meter is incorrect again, shows 2,000 gallons used in January, pumps running very slow, sometimes this happens because it was not properly installed. Always perusing the neighborhood, checking fire hydrants and checking for leaks.

FIRE DEPARTMENT REPORT:

1 medical call & 1 fire call (brush fire). 4 regular drills. Fire Academy is going really well, we are 2 weeks into it. There are 3 volunteers going, 1 had to drop out. In preliminary stages of purchasing a security/camera for the outside perimeters of the firehouse. Would like to recognize Bert Cooper for doing an amazing job keeping the firehouse clear, thank you Bert!

INFORMATION ITEMS:

1. Larry Bradshaw, President of the local neighborhood watch spoke. Passed around a list if anyone was interested in signing up to receive information regularly. The name of the neighborhood watch is Mountain Meadows Community Watch, which includes all of the surrounding areas.
2. There is a free Ethics web training thru March 15, 2018, which is mandatory for board members and employees of the district every 2 years.
3. JD reviewed the inspection of the water tank. Superior Tank Solutions can perform an inspection at NO cost to the District; the only cost will be gaskets at a cost of 143.00.
4. By-laws look good, will put on as an action item for next month's agenda to approve so we can move to the next phase.


ACTION ITEMS:

1. Tabled purchasing the property from SPI until next month, still needs to be surveyed.
2. Approved Nicolette Moroney going to the General Managers Leadership Conference, motion made by Cathy Hunter, seconded by Wayne Lewis, all in favor. 4 ayes 0 nays

MATTERS INITIATED BY THE BOARD:

Judy Cooper wanted to know if we ever got our credit card. Per Nicolette Moroney we just received with a \$500.00 credit limit. Cathy Hunter had questions regarding the budget, reviewed. She wanted everyone to know they can go onto the Lassen County Auditors website and view all our reports on both fire & water. Nicolette Moroney wanted the board to know she forwarded the General Information Package for our grant to them earlier in the day via email. Please review and let her know if there are any questions regarding it. She will sign off later next week so it can be submitted. Also, handed out form 700 to be filled out and returned.

THE REGULAR MEETING OF FEBRUARY 04, 2018 WAS ADJOURNED AT 7:10 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON MARCH 01, 2018, @ 6:00 P.M. IN THE FIRE HOUSE DOWNSTAIRS.


Raechelle Glover / President


Nicolette Moroney / General Manager