

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
DECEMBER 3, 2020 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 pm via teleconference. She thanked everyone for taking the time to call in and participate. She reminded everyone that all votes must be made by roll call

Roll call: Rod Twain, Burt Cooper, Judy Cooper and Cathy Hunter & Jessica Greene all present.

Others present: Nicolette Moroney Secretary/Treasurer, Chief John Hunter, JD Hackett Water Manager.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Rod Twain, seconded by Jessica Greene, all in favor by roll call, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of November 5, 2020 & the special meeting minutes of November 19, 2020 was made by Rod Twain, seconded by Burt Cooper, all in favor by roll call, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve November 2020 invoices & December 2020 payroll was made by Cathy Hunter, seconded by Burt Cooper, all in favor by roll call, motion carried.

DELINQUENTS: 7

FINANCIAL REPORT:

Fire Department October 31, 2020 balance \$50,173.65 (November 2020 deposits \$0) (November 2020 expenditures \$4,768.93) November 30, 2020 balance \$45,404.72

Water Department October 31, 2020 balance \$79,709.19 (November 2020 deposits \$10,262.00) (November 2020 expenditures \$7,045.95) November, 2020 balance \$82,925.24

Reviewed & motion to approve financials was made by Burt Cooper, seconded by Rod Twain, all in favor by roll call, motion carried.

WATER DEPARTMENT REPORT:

Per JD bacteriological water samples were good for the month of November. Usage for the month was 1,049,000 gallons, spring depth was 15” and temperature was 36 degrees. Repaired a water main leak #5 for the year on Crescent Drive; no price yet from Lopez for dig. Reordered repair clamp used for repair. Worked on the WTP and the TCR reports and sent them off to the State Water Board. Also worked on the generator log during the month. Put up hydrant marker poles with the fire volunteers, also put up valve marker poles. Repaired a pin hole in pump seal lubrication line. Purchased a new saws all for water main repairs. Signed up for two classes in December for T2 and D2 licenses. Purchased spare line and parts for pump room lubrication feed. Assisted in locating and delivery of fire siren.

FIRE DEPARTMENT REPORT:

Chief Hunter reported they had three regular drills for the month. There was one medical call in Clear Creek. One firetruck is down and working on getting a mechanic out to evaluate and fix it.

INFORMATION ITEMS:

1. New water rate increase effective January 1, 2021.
2. Reviewed Robert Johnson letter dated October 28, 2020.

DISCUSSION ITEMS: None

ACTION ITEMS:

1. Motion to approve Cathy Hunter as Chair and Rod Twain as Vice Chair was made by Judy Cooper, seconded by Jessica Greene, all in favor by roll call, motion carried.

MATTERS INITIATED BY THE BOARD:

Burt Cooper knows we received the siren and wanted to know when it will be installed. Cathy Hunter says she is in an email dialogue with the company. Rod Twain wanted to know if there was any update on the burned house on Clear Creek Drive? Cathy Hunter stated the board has no jurisdiction over it, says to call Lassen County Code Enforcement.

The regular meeting of December 3, 2020 was adjourned at 6:23 pm. The next regular scheduled monthly Board meeting will be January 7, 2021 at 6:00 pm at the Firehouse downstairs.



Cathy Hunter / Chair



Nicolette Moroney / Secretary