

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JUNE 3, 2021 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 pm.

Roll call: Burt Cooper, Judy Cooper, Cathy Hunter & Jessica Greene and Rod Twain, all present.

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, Chief John Hunter, JD Hackett Water Manager.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Rod Twain, seconded by Burt Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of May 6, 2021 was made by Jessica Greene, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve May 2021 invoices & June 2021 payroll was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

DELINQUENTS: 9

FINANCIAL REPORT:

Fire Department April 30, 2021 balance \$59,823.23 (May 2021 deposits \$0 (May 2021 expenditures \$2,169.06) May 31, 2021 balance \$57,654.17

Water Department April 30, 2021 balance \$82,018.09 (May 2021 deposits \$9,946.26) (May 2021 expenditures \$4,476.07) May 31, 2021 balance \$87,488.28

Reviewed & motion to approve financials was made by Burt Cooper, seconded by Judy Cooper, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Per JD bacteriological water samples were good for the month of May. Usage was 2,976,000 gallons (record) with another record being Saturday May 29, 2021 at 248,000 gallons. We are running close to July usage now. Spring depth is holding at 13 inches at the intake. History of the lowest reading is still 10 inches for 2014 & 2015 during the drought. Had a conversation with the State and they are worried this year could end up being as bad as the 1976 drought. Replaced the check valve and rebuilt the one I pulled out. It had broken a spring, put a new spring in it, ready to go. Replaced the entire lubrication and cooling le to seal on pump #1. Flushed all fire hydrants except for one, will do the last one when homeowner is gone, also flushed some with the fire volunteers. Out clearing USA digs and asked customer digging illegally to please call USA. Sent off May WTP & TCR reports to State. Started in on digging up all water boxes and turning our curb stop valves to make sure they work in case of customer failure and also giving people valve letters so that they can install their own valves.

FIRE DEPARTMENT REPORT:

Chief Hunter reported they had 3 regular drills since the last meeting. Thanked everyone for their help with Green Waste Days. There was 1 structure fire in Westwood and 1 burn pile in Clear Creek. ISO meeting on May 24 went well. Learned things to fix and there are a lot of things that can't be fixed. It takes 6 months to get the official results. The last evaluation was in 2014. The two things that helped most are the new engine 1121 and the Volunteer Fire Academy.

INFORMATION ITEMS:

1. The update on the CCCSD Water System Improvement Project meeting of May 17, 2021 & May 18, 2021 was Richard with NGEM (North Gate Environmental Management) to send Nicki the CEQA draft document for review and edits. Discussed putting the Notice of Availability in the newspaper (online) and post on the CCCSD bulletin board for a 30 day public review of the document, after that the board adopts the study. Went over the fees associated with this, these should be covered under the environmental package. Possibly organizing a site visit.
2. Green waste going very well. Lots of volunteer participation. Thank you again to the Lassen County Air Pollution Control District for making this happen.
3. Notice of Availability (CEQA document) posted and filed with the County Recorder, published on the State Clearinghouse (SCH) website, posted on the firehouse bulletin board and on the District website.

DISCUSSION ITEMS:

1. Reviewed the 3 proposals. Rod Twain had a lot of input with good information.
2. Discussed having the next regular scheduled board meeting to July 8 but will keep at July 1 due to Hot Dog Days.

ACTION ITEMS:

1. Jessica Greene made a motion to approve the Water Date Testing funds of approximately \$860.00, seconded by Rod Twain, 4 in favor, 1 nay, and motion carried.
2. Cathy Hunter made a motion to approve Pehling CPA as our new auditor, seconded by Judy Cooper, all in favor, motion carried.
3. Jessica Greene made a motion to approve the preliminary 2021-2022 budgets for fire and water and set a date of July 1 for public review, seconded by Burt Cooper, all in favor, motion carried.

Directors went into closed session for Public Employee Performance Evaluation per Government Code 54957(b) of the Water Maintenance Manager at 6:50 pm. Came out of closed session at 6:58 pm, Cathy Hunter reported the board approved a 5% pay increase to JD Hackett, Water Manager effective July 1, 2021 who has not had a raise since he started here 10 years ago.

MATTERS INITIATED BY THE BOARD: None, but Nicki reported the Calfire grant was submitted by the Lassen Fire Safe Council (LFSC). They requested \$5,727,000 with \$1,500,000 community treatments (\$1,000,000 for Clear Creek). Tom Esgate with the LFSC is optimistic about the chances of getting funded; he expects they should know something before the end of June.

The regular meeting of June 3, 2021 was adjourned at 7:02 pm. The next regular scheduled monthly Board meeting will be July 1, 2021 at 6:00 pm at the Firehouse downstairs.



Cathy Hunter / Chair



Nicolette Moroney / Secretary