

CLEAR CREEK COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
December 07, 2017 6:00 P.M.  
(530)256-3096

Raechelle Glover president, called the regular meeting to order at 6:01 p.m.

Pledge of Allegiance led by Cathy Hunter

Roll call: Wayne Lewis, Cathy Hunter & Raechelle Glover all present. Judy Cooper absent

Others present: JD Hackett Water Manager, John Hunter Fire Chief, Nicolette Moroney General Manager, Sharon Lewis resident, Al Hoop resident and newest residents Rod Twain & Lloyd William.

APPROVAL OF AGENDA:

Motion to approve agenda made by Cathy Hunter, seconded by Wayne Lewis, motion carried.

BUSINESS FROM THE FLOOR: Sharon Lewis stated there is a family in need in our community that has small children & would like the board and community to possibly help make it a happy Christmas for them. She asked John Hunter Fire Chief if it was possible to deliver the gifts in the firetruck and someone dress as Santa. John Hunter said he would gladly volunteer the firetruck to deliver gifts. Please see Sharon Lewis for details, hoping to deliver by Dec. 20<sup>th</sup> – 23<sup>rd</sup>. The green truck on Spring Creek that is sticking out was brought up again; Raechelle Glover stated that a letter was sent out to the resident. We will follow up again to get hold of the owner to move. Raechelle Glover said the oxygen we picked up came from AmeriGas in Reno. Cathy Hunter introduced new residents, Rod Twain on Rainbow & Lloyd William on Twin Pines. New resident Rod Twain wanted to know why we (Clear Creek) have mail delivered but not Westwood. Cathy Hunter responded it goes back historically when Westwood built the post office they were required to go to postal boxes in Westwood. However, Clear Creek did not have boxes here, technically a different town, considered a rural route.

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve minutes of November 02, 2017 made by Cathy Hunter, seconded by Wayne Lewis, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to pay invoices & payroll made by Cathy Hunter, seconded by Wayne Lewis, motion carried.

DELINQUENTS: 10, shut off notices went out on 12-07-17

FINANCIAL REPORT:

Fire Department October 31, 2017 balance \$39,802.44(November 2017 deposits \$9,403.53) (November 2017 expenditures \$6,233.10) November 30, 2017 balance \$42,972.87

Water Department October 31, 2017 balance \$51,726.38(November 2017 deposits \$8,288.00) (November 2017 expenditures \$3,520.08) November 30, 2017 balance \$56,494.30

WATER DEPARTMENT REPORT:

Distribution sample good for the month of November. Put up more blue stakes next to the water boxes so I can identify when it snows. I installed a hitch on the front of my 4Runner to back up Bert. The gallons used in November were 16,000. No info on spring height or temperature was unable to go out to the spring, not safe. Working on a bid to clean out tank and make sure it is safe; because of this, I dropped the pressure a bit. Assisted a couple of customers with leak calls. Still working with Pace Engineering regarding grant, asked

them to check their records of 35 fire hydrants verses the 45 I measured out. I brought out some equipment, thought our compressor motor was burning out, turns out there was a glitch. Had PG&E out and they fixed the problem. Generator ran 2 hours & 2 minutes for emergency, ran 1 hour on its normal Friday maintenance. McNeil will be able to let us know when we have a power outage in the future.

#### FIRE DEPARTMENT REPORT:

Good month in Clear Creek, no fire calls. Carbon Monoxide call only, three regular drills. Fire shelter is here. I also ordered a new item to carry on firetruck 1122 for chimney fires; it is called Chimtex, just received. Researched them from some fire departments back east that had pretty good reviews. It's the size of a road flare, what it does is deprive the fire of oxygen. You throw it in the firebox then close it and within 30 or so seconds the fire should go out. What I'm trying to do here is not have anyone go up the roof. Traditionally when you have a chimney fire, you have to go on the roof, and it is very slippery right now. Anyone can purchase these online; they go anywhere from 21.00 to 30.00.

#### INFORMATION ITEMS:

Cathy Hunter wanted everyone to know she thought the Grant Draft was very well written and because of this, she did not have any questions regarding it. She informed the new residents what the grant was for. Raechelle Glover will email her questions to the CCCSD. She also had questions on the number of fire hydrants. Wayne Lewis is still reading and will let us know his findings and questions at a later date. Tom Warnock at Pace Engineering suggests we purchase the SPI land outright. It is much more affordable and SPI is willing to work with the District. We will need a storage tank site in the future regardless if we get this grant or not. The property of the 26 acres is going nowhere, the owner not in our price range. Cathy Hunter would like to walk the potential sites so she has a better understanding of where the tank would be. JD Hackett offered to take whomever up to the tank sites at Hamilton Branch and show them around.

#### ACTION ITEMS:

Appointed Cathy Hunter and Raechelle Glover as our committee to oversee the Rates, Rules & Regulations manual & Bylaws, Polices & Procedures manual. All in favor 3 yes 0 no *1 absent*

#### MATTERS INITIATED BY THE BOARD:

Light challenge is underway; check out all the lights in the neighborhood.

THE REGULAR MEETING OF DECEMBER 07, 2017 WAS ADJOURNED AT 6:48 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON JANUARY 04, 2018, @ 6:00 P.M. IN THE FIRE HOUSE DOWNSTAIRS.

  
Raechelle Glover / President

  
Nicolette Moroney / General Manager