

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JANUARY 2, 2025

New Board meeting not called to order in normal manner. Meeting began at 6:10 pm

Roll call: Rob Slater, Jim Christopherson, Mike Jimenez

Pledge of Allegiance led by Rob Slater

Others present: Steve Sader Water Main/Dist. Operator, Christopher Dean, Supervisor Mike Scanlon, and other residence.

BUSINESS FROM THE FLOOR:

- Mike Jimenez asked questions regarding the water grant. Steve Sader answered questions with great details advising of the new water tank and location of tanks, new spring house, pipes, etc. Steve Sader advised no effect on bills; no we aren't getting new hydrants, no replacement of water mains, and present a bullet point document to add to water bill mailings. Mike Jimenez advised in touch with Pace and stated maintenance would be on us and that we would have a double PGE bill. Mike Jimenez stated concern with putting water and power in same trench, intertie and other concerns and is seeking clarity. Steve Sader answered questions to best of his ability and advised possible attendance at next Clear Creek CSD Safer Team Meeting.
- Randy Meeks offered clarification of Mike Jimenez questions: There will be power up there, there will be pump up there, so when in use more power will be charged to the district by a separate meter that the district will have to keep that separated to know that Westwood gets that fee for pumping water to them. That being a separate meter that would be an additional monthly fee for the community. Steve Sader advised yes if that's the way Pace goes.
- Jim Christopher stated Joe the Westwood Water Manager advised that because of water rights when they send us water they can't bill us for it but would keep track so we can resupply them with that amount of water. Steve advised situation was rectified as the contractor will be purchasing water so it won't need to be given back.
- Jessica Greene advised the possibility of having Pace come up and give a presentation to clear up confusions regarding grant. Possible Q & A session.
- Conversation tabled by Rob Slater and Jim Christopherson.

APPROVAL OF REGULAR MEETING MINUTES:

November 14, 2024 minutes not in packet, tabled to Special Meeting on January 7, 2025.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to pay December 2024 invoices and January 2025 payroll was made by Jim Christopher, motion carried to approve Draft Expenditures and sign invoices, pending Final Expenditures on Special Meeting January 7, 2025.

DELINQUENTS: No GM/Secretary/Treasurer, no report given.

FINANCIAL REPORT: No GM/Secretary/Treasurer, no report given.

Rob Slater asked pertaining to GM/Secretary/Treasurer if Steve Sader, the only District Employee, would be willing to interim as GM/Secretary/Treasurer until one can be hired. Steve Sader replied yes and it was placed as an action item of the Special Meeting Agenda for January 7, 2025.

WATER DEPARTMENT REPORT:

Steve Sader stated no report given last month as meeting was canceled; therefore, two reports will be given. Spring height 20 inches, up from 17 ½ in October. Water temperature 45 degrees. November we went through 31,010 gallons of water. December we burned 4,350. 4,350 in inaccurate as when the usage drops below a certain point meter doesn't work. Two emergency generator runs for a total of 6:44 mins. Years total generator usage: 41 hours and 19 minutes. 14:44 hours of maintenance and fire ups, 26:35 hours of emergency use. Steve Sader asked Randy Meeks to remind him of his question about generator so he could work on it. One thing Steve Sader wanted to make board aware of is he noticed that his chlorine byproduct test was showing overdue. He spoke with Mike Burgess who stated that it can only be done in August. Test will remain overdue until it is done. There are no late fees or penalties.

FIRE DEPARTMENT REPORT:

Christopher Dean states that right now he is working on getting an accurate inventory as he has not been able to locate one. He is confirming what we have and what we may need. Reviewing bylaws to see what applies to him. Chris Dean is renewing his EMT in February. Chris Dean is continuing to work with local fire chiefs in the Almanor Basin, Westwood, and Susanville trying to acquire additional turn outs. Chris Dean is confident he has a jaws of life and additional hoses coming from Chester VFD, as we have no extra hose. Chief states he and the volunteer he is trying to recruit are certified in teaching classes toward Fire Fighter 1 certification.

- Eileen Sader asked if they have to be purchase or is that something that will be donated and will there be something in writing stating it was donated. Chris Dean said yes.
- Mike Jimenez asked how many volunteers do we have. Chris Dean answered currently as he's told zero with the exception that he did recruit one of the firefighters laid off of Chester who is looking to move this way.
- Mike Jimenez if fire Chief has plan to recruit any new volunteers. Chief has been working with GM to get an ad out in the paper or community new letters. Winter is not a good time to recruit volunteers but will always be in his report that volunteers are needed.
- Eileen Sader clarified his recruit from Chester is volunteer, he confirmed yes.
- Jessica Greene asked if the classes that he could teach are a skill he could use to get people interested in volunteering and/or charge people to get the district money. Chief replied that is the hope after we get inventory done and make sure we can respond, which currently we don't. So it could potentially bring us money.
- Mike Jimenez asked how many breathing apparatuses do we have and how are they going to work because they have to be fitted to the person with a lung capacity test. Chief said correct, they do need a physical and they need a fit test. He has all that stuff from Chester, that is currently at the Peninsula, as we bring volunteers and they complete a medical questionnaire, they will be sent to doctor for approval and we can do the fit test here.
- Mike Jimenez asked if the trucks have had their 90 and if insurances in the trucks now. Chief answered 90 days, doubtful; ladders have not been done since 2017. At this time we are not dispatch by Sems until we are brought up to date.
- Mike Jimenez asked about snow shoveling that is in Chiefs job duty that is being done by Steve Sader has been doing. Chief states that was waived by the people who hired him.
- Mike Jimenez asked about radios. Chief has two radios are reprogramming they are short a lot of the radio load so they are being reprogrammed. There are 5 main response radios upstairs. Chief is still finding radio, pagers, etc.
- Rob Slater questioned why we need fire Chief with no volunteers and the inability to respond. How long should we have a fire chief without volunteers? Chief can't give a time frame as we are so far out of compliance.
- Mike Scanlon stated if you don't have a fire chief you're not going to get any volunteers. If you want to build your department you have to at least have an infrastructure for people to respond to.

- Jim Christopherson is concerned about the change in the demographics of Clear Creek. A lot of the homes are now summer homes.
- Randy Meeks states interest in volunteer but has concerns with out of area Chief and requirements of EMT for volunteer. Chief clarified you don't have to be EMT but you need to be working toward your Fire Fighter 1.
- Chief states we need an exhaust system in bay where truck. Need to get permission from county to install exhaust.
- Chief requested a closed session in near future. Contact information was exchanged.

INFORMATION / DISCUSSION ITEMS:

1. UPDATE ON WATER SYSTEM IMPROVEMENTS PROJECT GRANT – Previously talked about other than Pace Analytical is going up on water testing. CCCSD will be refunded for all permits. Steve Sader asked if any board members would like to be included in zoom meeting. Mike Jimenez showed interest.
2. OBTAINING WATER PUMP FOR EMERGENCIES TO PROVIDE WESTWOOD CSD WITH WATER – Previously talked about.
3. 3 CONTRACTOR BIDS NEEDED FOR WATER SYSTEM IMPROVEMENT PROJECT – Pace will be doing.
4. PACE ANALYTIC PRICE INCREASE – Addressed above.

ACTION ITEMS:

1. APPROVE/REJECT GENERAL MANAGER REVISED JOB DESCRIPTION – Jim Christopher made a motion to reject, Mike Jimenez seconded, rejected by all board members.
2. APPROVE/REJECT APPLYING FOR DISTRICT CREDIT CARD THROUGH US BANK – Mike Jimenez states there is already a credit card out there since October that needs to be located. Jim Christopherson made a motion to not approve new card until previous card is located, Rob Slater seconded it.
3. APPROVE/REJECT TRANSFERRING PLUMAS BANK CHECKING 0180 OR AND SAVINGS 0285 BALANCES TO CCCSD LASSEN COUNTY ACCOUNT 2011200 MISCELLANEOUS – Rob Slater made motion to close account. Mike Jimenez -yes, Jim Christopherson vote-yes. Account should not exist per Lassen County. Mike Scanlon states that at this point the account has to be closed and monies transferred to County.
4. APPROVE ADDITIONAL FUNDING OF DFWD PERMIT FEE \$1,126 FOR INCREASE PERMIT FEES – Steve Sader this is because the permit fees went up before payment for permit was received. Invoice has already been signed. Jim Christopher made motion to approve, 2nd by Rob Slater, all in favor Mike Jimenez, I.
5. VOTE FOR NEW CHAIR/VICE CHAIR – Mike Jimenez made motion to table, Jim Christopher 2nd, Rob Slater, I.

MATTERS INITIATED BY THE BOARD – Mike Jimenez sent email to Nancy Presser and cc'd Rob and Jim did not have Cathy's email. Cathy missed 3 meetings last year. Julie Raymond disagreed and states Cathy was at meeting through zoom. Place on next meeting for discussion.

Rob Slater asked Mr. Scanlon if there was anything he'd like to add. Mr. Scanlon states he's heard about the controversies and drama if you will. Mr. Scanlon was glad to sit in and learn what is actually going on and not just what he heard. Mr Scanlon states that as a Police Officer and a Pastor you know there is always more than one side.

NEXT REGULAR SCHEDULED MEETING WILL BE THURSDAY, FEBRUARY 6, 2025 @ 6 PM AT THE FIREHOUSE DOWNSTAIRS.

ADJOURNED: New Board, not adjourn time given.

Jim Christopherson/ Chair

Steve Sader / Interim Secretary

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