

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JULY 1, 2021 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:01 pm.

Roll call: Burt Cooper, Judy Cooper, Cathy Hunter & Jessica Greene and Rod Twain, all present.

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, Chief John Hunter, JD Hackett Water Manager, Julie Raymond resident & Becky Ng resident.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Rod Twain, seconded by Burt Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of June 3, 2021 was made by Jessica Greene, seconded by Judy Cooper, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve June 2021 invoices & July 2021 payroll was made by Jessica Greene, seconded by Rod Twain, all in favor, motion carried.

DELINQUENTS: 20

FINANCIAL REPORT:

Fire Department May 31, 2021 balance \$57,654.17 (June 2021 deposits \$-1,090.84) (June 2021 expenditures \$4,416.70) June 30, 2021 balance \$52,146.63

Water Department May 31, 2021 balance \$87,488.28 (June 2021 deposits \$2,653.29) (June 2021 expenditures \$5,316.34) June 30, 2021 balance \$84,825.23

Reviewed & motion to approve financials was made by Burt Cooper, seconded by Rod Twain, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Generator ran fine during outage. Changed generator engine oil with new filter and also changed engine oil filter engine 1122. Repacked leaking valve on spring creek to stop it from leaking around packing...had water shut off on spring creek for 1 ½ hours. Exercising our curb stop valves to customers digging up boxes etc. Usage during month was 4,105,000 gallons was close to last June of 2020. Put parts together to take water aging samples and talking to the lab about correct procedures that are completely different than normal distribution water chemistry samples or bacteriological sampling. Also for July will be taking THM's and HAA5's samples as well as lead and copper samples just got the bottles today. Assisted a customer in shutting off our valve so that they could put in a new valve. Added chlorine to chlorine tank 2 times during month. Installed new door code locks engine bay 1121 and engine bay 1122 and programmed them. Had Lopez come out and also coordinated electrician to lay conduit fire siren. Greased upper and lower bearings on both pump number 1 and pump # 2. Arranging for local crane company to make contact with and schedule with West shore siren to complete the install...looks like the week of July 19 is going to be the week of the install. Will also coordinate that with our electrician so that he will be here for the sire install.

Spring depth is 14 inches to intake...really good and temperature is 36 degrees...obviously the current conditions not affecting our aquifer. Worked on the wtp and tcr for month and also taking water clarity samples as well. Water samples were good for month.

FIRE DEPARTMENT REPORT:

Chief Hunter reported they had 3 regular drills since the last meeting. There was 1 medical call in Clear Creek, 1 structure fire in Westwood, 1 propane leak in Clear Creek and 1 vegetation fire at the mill pond at Walker Lake caused by an illegal camper. Purchased minor equipment. Locked out of the National Fire Reporting System working with the state to fix.

INFORMATION ITEMS: None

DISCUSSION ITEMS:

1. Reviewed Westwood mutual water aid, move to action item next month.
2. Discussed our leased trailer to Lassen Fire Safe Council. We will leave it as is.

ACTION ITEMS:

1. Cathy Hunter made a motion to approve Resolution 2021-01 County of Lassen Appropriation Limit Calculation, seconded by Burt Cooper, all in favor, motion carried.
2. Burt Cooper made a motion to approve Resolution 2021-02 Budgets for Fire & Water Fiscal Year 2021-2022, seconded by Rod Twain, all in favor, motion carried.
3. Rod Twain made a motion to approve Resolution 2021-03 Fire Taxes and Special Assessment List, seconded by Judy Cooper, all in favor, motion carried.
4. Saving power and equipment is crucial. JD to check on pricing for testing water usage & JD to audit usage. Cathy Hunter made a motion to approve the Voluntary Water Drought Contingency Plan with the addition of watering a personal food garden being exempt, seconded by Burt Cooper, all in favor, motion carried.
5. Cathy Hunter made a motion to approve the General Manager's report on Delinquent Fees, seconded by Jessica Greene, all in favor, motion carried. The public hearing on the CCCSD's delinquent accounts is set for the August 5, 2021 regular scheduled board meeting per Government Code Section 61115(b).

MATTERS INITIATED BY THE BOARD: Per Cathy Hunter on our Rules, Rates and Regulations state we are not going to take any action on delinquent accounts until they are delinquent 260 days. She suggested making a change to the Rules, Rates and Regulations to say 180 days. The board would like this put as an action item next month.

The regular meeting of June 3, 2021 was adjourned at 6:58 pm. The next regular scheduled monthly Board meeting will be August 5, 2021 at 6:00 pm at the Firehouse downstairs.



Cathy Hunter / Chair



Nicolette Moroney / Secretary