

CLEAR CREEK COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
May 02, 2019 6:00 P.M.  
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 p.m.

Pledge of Allegiance led by Cathy Hunter

Roll call: Cathy Hunter, Jessica Greene, Judy Cooper, Rod Twain & Burt Cooper; all present.

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief, JD Hackett Water Manager and Robert Slater resident.

APPROVAL OF AGENDA:

Motion to approve the agenda made by Jessica Greene, seconded by Judy Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of April 04, 2019 made by Burt Cooper, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve April 2019 invoices & May 2019 payroll made by Judy Cooper, seconded by Burt Cooper, all in favor, motion carried.

DELINQUENTS: 15

Mr. Twain wanted to know if there is a procedure in place when we shut off water to a customer. Nicki said there was, we sent a notice with a statement and a door hanger notice. You can find more information in the "Rules Rates & Regulations" on the website at [clearcreekcsd.specialdistrict.org](http://clearcreekcsd.specialdistrict.org)

FINANCIAL REPORT:

Fire Department Mar 31, 2019 balance \$49,389.49 (Apr 2019 deposits \$13,353.55) (Apr 2019 expenditures \$2,257.79) Apr 30, 2019 balance \$60,485.25

Water Department Mar 31, 2019 balance \$79,492.96 (Apr 2019 deposits \$2,736.00) (Apr 2019 expenditures 4,022.97) Apr 30, 2019 balance \$78,205.99

Per Nicki, we will need to add expenditures in the next couple of days before it goes to the Auditors.

WATER DEPARTMENT REPORT:

JD reported water samples were good for the month of April. Exercising main valve, painting lids blue and marking location in street with blue V where needed, visually checking water boxes as they come out of snow during the month. Putting away water box extension markers as the snow disappears, also picking up main valve marker poles and leaving some in. Energized our side of Clear Creek Park for water and turned on our main valve for Lassen County sprinkler system. Checked repair on pump seal lubrication line. Attended two free online classes for my T2 and D2 licenses during April. Fully loaded the diesel in generator also checked the oil, battery, connectors and coolant...all good. Working with our electrician. Attended telephone conference with PACE and the State. Ordered and received fishing waders to be used in water to detect line heading to firehouse to dig up 45 in distribution line for inspection. Purchased more repair parts for seal lubrication lines etc. Spring intake is currently at 20 inches deep and 37 degrees; usage was 386,000 gallons for April.

Judy Cooper asked JD how often he samples the water. JD responded once a month. He is required to do so since we have 166 connections. The sample consists of one distribution sample and one raw sample from the cistern every month. Cathy Hunter clarified, JD tests the water once a month, it goes to the lab we get the results. If we had a bad test, we would retest and respond to what the State Water Resources Control Board tells us to do. Once a year we are required to send out an annual water report (CCR's) to the residents.

Burt Cooper wanted to know if JD tests from the same place every time; do you do a chain of custody on your water samples, JD responded yes.

#### FIRE DEPARTMENT REPORT:

Since our last meeting, there has been one medical call no fire calls. We were toned out for a smoke check in Westwood but got turned around. We had four regular drills. We got recertified with CPR, everyone did their online portion and then he had an instructor come and do the hands on part. Smile you are on TV, security cameras installed. Thanked everyone for coming down on a Sunday to help install. PG & E has installed a weather station; it will monitor wind speed relative humidity, etc., think it will cause us to have rolling black outs. A couple meetings ago it was brought up about addresses not being properly displayed, Chief reiterated, "if we can't find you, we can't help you". He brought in an address sign purchased from **smartsign.com** recommends everyone buys one. We have a "Prepare for Wildland Fire event this Saturday May 04, from 9:00 am until noon. We will have the address sign there if you would like to check it out. New turnouts should be here around May 24, comes directly from the manufacturer.

#### DISCUSSION ITEMS:

1. Changed Budget review to May 21, 2019 at 5:00 pm due to Pat Mudrich's Celebration of Life on previous date. Cathy thanked everyone for being flexible. Nicki to bring in pizza.
2. Reminder Wildfire Preparedness Day is this Saturday, May 04, 2019 at 9:00am until noon, join us.
3. Our Green Waste event is June 06, 2019. Jessica suggested everyone can donate to Burt (he will have a donation boot on his tractor) for him picking up at residents properties and it will go towards the Siren Tower.
4. Required Sexual Harassment Prevention Training for Special Districts is mandatory. Training will be on June 6, 2019 at 10:00am until noon at the District office. We will have a resident manning the dumpsters for that period. Lunch will be served.
5. The CCR's (customer confidence report) water quality report 2018 went out in the current billing. Per JD, we did not have any positive Coliforms thanks to the pre-chlorination. Table 2 "sampling results showing the detection of lead and copper" some typical sources of contaminants are internal corrosion of household water plumbing systems, we are not responsible for this.

#### ACTION ITEMS: None

MATTERS INITIATED BY THE BOARD: Burt wanted to know when they were going to start cutting trees? Per Nick, they were out assessing properties on Tuesday and met with two contractors. T. Esgate would like to start on the west side of Clear Creek Drive first (most economical) they can fall trees on the Westfield property. You should start hearing chainsaws in the next couple of weeks. Per Rod he wanted to know why they have not started the firebreak, Nicki said it is probably due to weather, she will find out more at the next Lassen County Fire Safe Council meeting on Monday. Judy would like a count on shirts so she can order this soon and we can have them for our "Hot Dog Days" event. Cathy wanted to know if there was any input from the community regarding the Bylaws. She has had minor feedback; Nicki said she had none. She also thought it would be on this Agenda; Nicki stated it would be on our June Agenda. She wanted to make sure all board members received the Fordyce email and she would like it recorded in the minutes that all board members did receive their email. Per Jessica, she suggests they come and voice their opinion at the next board meeting.

THE REGULAR MEETING OF MAY 02, 2019 WAS ADJOURNED AT 6:42 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON JUNE 06, 2019 @ 6:00 P.M. AT THE FIRE HOUSE DOWNSTAIRS.

  
Cathy Hunter / Chair

  
Nicolette Moroney / Secretary