

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
NOVEMBER 5, 2020 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 pm.

Roll call: Rod Twain, Burt Cooper, Judy Cooper and Cathy Hunter present, Jessica Greene absent.

Others present: Nicolette Moroney Secretary/Treasurer, Chief John Hunter, JD Hackett Water Manager.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Judy Cooper, seconded by Rod Twain, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of October 1, 2020 was made by Rod Twain, seconded by Judy Cooper, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve October 2020 invoices & November 2020 payroll was made by Rod Twain, seconded by Judy Cooper, all in favor, motion carried.

DELINQUENTS: 18

FINANCIAL REPORT:

Fire Department September 30, 2020 balance \$52,564.14 (October 2020 deposits \$2,520.28) (October 2020 expenditures \$4,910.77) October 31, 2020 balance \$50,173.65
Water Department September 30, 2020 balance \$85,592.16 (October 2020 deposits 2,028.33) (October 2020 expenditures \$7,911.30) October 31, 2020 balance \$79,709.19

Reviewed & motion to approve financials was made by Burt Cooper, seconded by Rod Twain, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Per JD bacteriological water samples were good for the month of October. Usage for the month was 2,962,000 gallons, spring depth was 14 1/2" and temperature was 36 degrees. Insulated all water boxes in the water system. Water main repairs this year were \$5,100.00 so far total of four water main breaks this year. Working on the annual report for the generator and on the WTP and TCR monthly reports. Ran both pumps at the same time under load, generator ran perfect. Excising back up pump during the month. Started installing fire hydrant poles with the fire department, thank you Chief and volunteers. Marking locations of all water boxes with either stakes or blue marks on the street. Assisted a customer in locating personal valve and requested another customer verify if they have a personal valve. Also tested water clarity during the month. Changed the oil and repaired the shear pin on the snow blower, ready to go.

FIRE DEPARTMENT REPORT:

Chief Hunter reported there were two calls, one structure fire in Westwood and a propane leak in Clear Creek during the month of October. He had four regular drills. He ordered and received a foot valve, waiting on a hose clamp. Happy to report we have one more volunteer, total of seven. Hydrant poles are all in. We need two more pagers and turnouts. One of the part-time volunteers will be assisting with grants; he is also working on getting used pagers.

INFORMATION ITEMS:

1. New water rate increase effective January 1, 2021.

DISCUSSION ITEMS: None

ACTION ITEMS:

1. Cathy Hunter made a motion to approve writing off old debt per Robert Johnson Accountant (auditor), seconded by Rod Twain, all in favor, motion carried.
2. Judy Cooper made a motion to approve being lead agency for the environmental phase of the water grant, seconded by Burt Cooper, all in favor, motion carried. We are waiting to see if there are fees for the Environmental phase, per Anne Kernkamp she thinks they are included in the KGEM's (North Gate Environmental Management) budget. Nicolette Moroney will let the board know as soon as she gets that information.

MATTERS INITIATED BY THE BOARD:

We received a Land Sales Agreement draft from SPI (Sierra Pacific Industries) on Tuesday, November 3, 2020 that is why it was not included in the Agenda. This is for the property on the hill for the water storage tank. We will probably have to have a special meeting to approve the agreement (calls for closing within 30 days from the effective of 11/3/20) but will wait on the Easement Agreement that should follow. The date and time has not been determined yet.

The regular meeting of November 5, 2020 was adjourned at 6:35 pm. The next regular scheduled monthly Board meeting will be December 3, 2020 at 6:00 pm at the Firehouse downstairs.



Cathy Hunter / Chair



Nicolette Moroney / Secretary