

CLEAR CREEK COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
JULY 2, 2024 6:00 P.M.

Rod Twain called the regular meeting to order at 6:04 pm

Roll call: Rod Twain, Jim Christopherson & Cathy Hunter & Nancy Presser present, Julie Raymond absent.

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief & Steve Sader Water Maint/Dist Operator, Fred Bussi resident, Becky Ng resident, Jack Quinlan resident, Mike & Joe Jimenez residents, Eileen Sader resident, Jessica Greene resident, Rob Slater resident, Richard (don't know the last name) resident, Cris Bailey resident.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

BUSINESS FROM THE FLOOR: Steve Sader handed a packet to all board members; he wanted to address the disrespect he received from the board members, water manager, volunteer firefighters and fire chief on June 6, 2024 when no comment was made on his resignation from the fire department. Cathy Hunter reminded the board they do not comment on personnel issues but can in a closed session. After the closed session the findings will be made public.

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of June 6, 2024 & special budget meeting minutes of May 11, 2024, was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve June 2024 invoices & July 2024 payroll was made by Cathy Hunter, seconded by Nancy Presser, all in favor, motion carried.

DELINQUENTS: 16 late & 4 shutoff notices went out on June 27, 2024. Received payment on 1 notice.

FINANCIAL REPORT:

Fire Department May 31, 2024 balance \$10,406.71 (June 2024 deposits \$9,904.22) (June 2024 expenditures \$6,119.20) June 30, 2024 balance \$14,191.73

Water Department May 31, 2024 balance \$140,815.34 (June 2024 deposits \$1,615.17) (June 2024 expenditures \$7,063.04) June 30, 2024 balance \$135,367.47

Plumas Bank savings acct \$ 53,301.51 and checking acct \$5,690.34

Reviewed & motion to approve financials was made by Nancy Presser, seconded by Cathy Hunter, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported water usage for the month of May was 3,995,290 gallons, spring height is 22".  
Cleaning water boxes & exercising hydrants, making progress on lead & copper reporting.

## FIRE DEPARTMENT REPORT:

Chief Kassebaum reported there were two medical calls in June. Both engines went in for routine maintenance. Fire department fundraiser bbq this weekend in the Clear Creek Park.

## INFORMATION / DISCUSSION ITEMS:

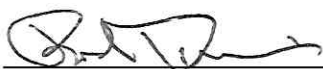
1. Water System Improvements Project update – Working with Pace Engineers regarding lighting & security at springhouse, pump station and tank sites. 50% design should be ready by the end of July, 90% by October and 100% by the end of November.
2. Results of the 9<sup>th</sup> Annual Green Waste Event – We filled 5 – 30 yard bins and there were 36 properties treated (cleaned up) for free through the Lassen Fire Safe Council's Defensible Space Assistance Program grant.
3. Results of the closed bid auction of the 1982 Ford Fire Engine – Sold for \$4,500.
4. Reminder – Hot dog Days July 6 & 7 fundraiser for the fire department.
5. Town Hall meetings are scheduled for July 25, 2024 at 6 pm & August 17, 2024 at 10 am. regarding the special fire tax increase.

## ACTION ITEMS:

1. Cathy Hunter made a motion to approve Resolution 2024-03 Co of Lassen Appropriation Limit Calculation, seconded by Jim Christopherson, all in favor, motion carried.
2. Cathy Hunter made a motion to approve Resolution 2024-06 Ordering an Election November 5, 2024, seconded by Rod Twain, all in favor, motion carried.
3. Cathy Hunter made a motion to approve Resolution 2024-07 Budgets for Fire and Water fiscal year 2024-2025, seconded by Rod Twain, all in favor, motion carried.
4. Nancy Presser made a motion to approve Resolution 2024-08 Special Fire Tax & Assessment List, seconded by Cathy Hunter, all in favor, motion carried.
5. Cathy Hunter made a motion to approve Resolution 2024-09 Addendum to Initial Study & Mitigated Negative Declaration & approve the revised project/ sign notice of determination (NOD) addendum, seconded by Rod Twain, all in favor, motion carried.
6. Nancy Presser made a motion to approve Motion the General Managers Report on Delinquent Fees, seconded by Rod Twain, all in favor, motion carried. The date for a public hearing on the CCCSD's Delinquent Accounts Manager's report per Government Code Section 61115(b) is set for August 1, 2024, at 6 pm at a regular board meeting at the Clear Creek Firehouse on Hwy 147 in Clear Creek.
7. Nancy Presser made a motion to approve funds for tires on Wildland Engine 1121, seconded by Jim Christopherson, all in favor, motion carried.

MATTERS INITIATED BY THE BOARD: None

The regular meeting of July 2, 2024 was adjourned at 7:10 pm. The next regular scheduled monthly Board meeting will be Thursday August 1, 2024 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair



Nicolette Moroney / Secretary