

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JULY 7, 2022 6:00 P.M.

Cathy Hunter called the regular meeting to order at 6:00 pm.

Roll call: Cathy Hunter, Rod Twain, Julie Raymond, Burt Cooper & Jessica Greene present.

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief & JD Hackett Water Manager

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of June 2, 2022 was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve June 2022 invoices & July 2022 payroll was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

DELINQUENTS: 21

FINANCIAL REPORT:

Fire Department May 31, 2022 balance \$48,084.35 (June 2022 deposits \$105.74) (June 2022 expenditures \$6,025.74) June 30, 2022 balance \$42,164.35

Water Department May 31, 2022 balance \$108,027.91 (June 2022 deposits \$3,265.01) (June 2022 expenditures \$5,269.38) June 30, 2022 balance \$106,023.54

Plumas Bank savings acct \$ 35,370.17 and checking acct \$11,997.07

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

WATER DEPARTMENT REPORT:

JD reported water samples were good for the month of June, usage was 3,687,000 gallons, spring height is holding at 16". Sent in the water treatment plant report and total coliform report. Had a fantastic inspection from the State of California on June 16th and I am hoping that our inspection will help expedite the start of our new upgrades to the water system soon. Both water samples were good for the month. Repaired failed brass fitting under pump 2, trouble shot a glitch in the generator clock that turned out to be a bad connection on the oil sending unit. Oil sending unit was telling the computer that it was running. I removed the connection and cleaned it up...so far so good. Put our company water box back into the ground after inspecting the damage and proceeded to dig next to the valve to measure line. On 6-6-22 I repaired water line on spring creek and made sure the repair from 2008 was still holding and it was upon complete inspection. Turned on our side of the park in order to use the water for hot dog days and making sure line is holding pressure.

FIRE DEPARTMENT REPORT:

Chief Hunter reported there were 4 regular drills for the month of June, 1 structure fire call in Westwood and while responding to that also responded to a medical call in Westwood. Engine 1121 is back and running well. It required a new water pump for pumping water due to it sitting in Susanville over the winter. Had all fire extinguishers serviced, we missed a year due to Covid. Attended a Firenet Lassen meeting in Susanville and we could see a 12% increase in our dispatching services. We have 1 new volunteer. Requested an action item be put on the Agenda for next month to approve turnouts.

INFORMATION / DISCUSSION ITEMS:

1. Reminder the Clear Creek/Hot Dog Days Craft Festival is July 9 & 10.

ACTION ITEMS:

1. Motion to approve Resolution 2022-02 County of Lassen Appropriation Limit Calculation was made by Rod Twain, seconded by Julie Raymond, all in favor, motion carried.
2. Motion to approve the General Managers Report on Delinquent Fees was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried. The date for a public hearing on the CCCSD's Delinquent Accounts Manager's report per Government Code Section 61115(b) is set for August 4, 2022, at 6 pm at a regular board meeting at the Clear Creek Firehouse on Hwy 147 in Clear Creek.
3. Discussed the proposed building site on the west side of Clear Creek Drive. Motion to approve the General Manager to compose and sign a letter on behalf of the board responding to the Notice of Informal Consultation was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

CLOSED SESSION: Cathy Hunter reported the Board denied the liability claim unanimously.

MATTERS INITIATED BY THE BOARD: Cathy Hunter & Jessica Greene suggested amending the Rates, Rules & Regulation.

The regular meeting of July 7, 2022 was adjourned at 6:51 pm. The next regular scheduled monthly Board meeting will be Thursday, August 4, 2022 at 6:00 pm at the Firehouse downstairs.


Cathy Hunter / Chair


Nicolette Moroney / Secretary