

BYLAWS  
CLEAR CREEK COMMUNITY SERVICES DISTRICT  
COUNTY OF LASSEN, STATE OF CALIFORNIA

WHEREAS, this Board of Directors desires to establish rules and bylaws relating to election and qualifications of directors, powers of the board, meeting, officers and their duties and other matters.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF CLEAR CREEK COMMUNITY SERVICES DISTRICT DOES HEREBY RESOLVE AS FOLLOWS:

ARTICLE I

ELECTIONS OF DIRECTORS, TERMS OF OFFICE, QUALIFICATIONS, ETC.

1. Election. An election, which shall be known as the district general election, shall be held at the time and in the manner as set forth in the Uniform District Election Law (Election Code #23500 et seq.).
2. Term of office. The term of office of each elective officer of the district shall be Four years, or until his/her successor is elected and has qualified. "Elective Officers" shall mean directors of the district. (Elections Code #23508).
3. Membership of Board. The board shall consist of five members, each of whom shall be a registered voter residing within the district (Government Code #61200).
4. Vacancies. Any vacancy on the board of directors shall be filled by appointment by the remaining members of the board of directors (Government Code #61204). Any person appointed to fill such vacancy shall hold office for the unexpired term.
5. Recall. Any or all of the members of the board of directors may be recalled at any Time by the voters of the district, in accordance with the recall provisions of the Uniform District Elections law (Elections Code #23500 et seq.).

## ARTICLE II

### POWERS OF THE BOARD

The Board of Directors may exercise such powers conferred upon it by the Community Services District Law found in Div. 2 of Title 6 of the Government Code as are enumerated in the order of formation of said District made by the Board of Supervisors of the County of Lassen, State of California, by Resolution No. 1739 adopted on November 25, 1968. It may adopt such rules and regulations not inconsistent with law as may be necessary for the exercise of the powers conferred (Government Code #61600 et seq.) And the performance of duties imposed upon the board.

## ARTICLE III

### MEETING OF BOARD OF DIRECTORS

1. Meetings shall follow parliamentary procedure set by the standards of Robert's Rules of Order.
2. **REGULAR MEETINGS.** The regular meeting of the board of directors shall be held with 72 hours notice at 7:00 p.m. on the first Tuesday of each month at the Clear Creek Fire Hall, Clear Creek, California, or at such other place as the Board may provide by resolution. If at any time any regular meeting falls on a holiday, such regular meeting shall be held on the next Tuesday. If by reason of fire, flood, earthquake or other emergency it shall be unsafe to meet in the place designated, the meetings may be held for the duration of the emergency at such place as is designated by the president.
3. **SPECIAL MEETING.** Special meetings may be called by two directors and Notice of the holding shall be given to each member at least 24 hours before the meeting.  
A special meeting may also be called at any time by the president, and whether the meetings are called by the president or by the directors, notice thereof shall be given personally or by telephone to each member of the board and must be posted in two conspicuous places. These notices must be posted at least 24 hours in advance of the special meeting in order to notify others of the time and place of the meeting.  
The call and notice shall specify the time and place of the special meeting and the business to be transacted. No other business shall be considered at such special meeting by the Board of Directors.  
Such notice may be dispensed with for a member who, at the time of or prior to the convening of the meeting, files with the secretary of the board a written waiver of notice. Such waiver may be given by telegram. Such notice may also be dispensed with as to any member who is actually present at the meeting at



the time convenes. Emergency meetings may be held without the 24-hour notice.

4. **ADJOURNMENT OF MEETINGS.** The board may adjourn any regular, adjourned regular, special or adjourned special meeting to a time and place specified in the order of adjournment. Less than a quorum may so adjourn from time to time. If all members are absent from any regular or adjourned regular meeting, the secretary of the board may declare the meeting adjourned to a stated time and place and he/she shall cause a written notice of adjournment to be given in the same manner as provided for special meetings unless such notice is waived as provided for special meetings.  
A copy of the order or notice of adjournment shall be conspicuously posted on or near the door of the place where the regular, adjourned regular, special or adjourned special meeting was held within twenty – four hours after the time of the adjournment. When a regular or adjourned regular meeting is adjourned as provided herein, the resulting adjourned regular meeting is a regular for all purposes. But if an order of adjournment of any meeting fails to state the hour at which the adjourned meeting is to be held, it shall be held at the hour specified for regular meetings.
5. **QUORUM.** A majority of the members of the board of directors shall constitute a quorum for the transaction of business.
6. **MEETINGS TO BE OPEN TO THE PUBLIC.** All of the sessions of the board of directors, whether regular or special, shall be open to the public and no member of the public shall be required as a condition of attendance at a meeting of the board to register his name and other information precedent to attendance.
7. **EXECUTIVE SESSIONS.** The board of directors may hold closed sessions During a regular or special meeting to consider the appointment, of employment Evaluation or dismissal of a district employee, or to hear complaints or Charges brought against such employee by another public officer, or person Or employee unless such employee requests a public hearing, or pending Litigation, or real estate negotiations during the examination of a witness, in a public or a private meeting, the board may exclude any or all other witnesses in the matter being investigated by the board.

## ARTICLE IV

### OFFICERS

1. NUMBER: The officers of the district shall be a President and such other officers as may be determined by the board (Government Code #61240 Et. Seq.) from time to time to perform such duties as may be designated by the board. The President shall be a member of the board, but neither the Neither secretary nor other district employees may be a member of the board.
2. ELECTION AND TERM OF OFFICE. The officers shall be elected by the Board at the meeting or the board held within 30 days after each district General election.
3. PRESIDENT: The president (a) shall be the principal exertive officer of the corporation and unless otherwise determined by the members (b) may sign any deeds, notes, bonds, contracts or other instruments authorized by the board to be executed, except in cases in which the The board thereof shall expressly designate signing and execution or shall be required by law to be otherwise signed or executed, and © shall perform in general all duties incident to the office of president and such other duties as may be prescribed by the board from time to time.

## ARTICLE V

### EMPLOYEES

1. SECRETARY-TREASURE: Duties as per job description approved by the board of directors.
2. FIRE CHIEF: Duties as per job description approved by the board of Directors.
3. MAINTENANCE WATER: Duties as per job description approved by The board of directors.

## ARTICLE VI

### CONFLICTS OF INTEREST

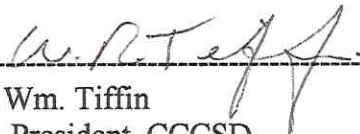
Directors and officers of the district shall not be interested in any contract made by the district and shall not be purchasers at any sale nor vendors of any purchase made by the district (Government Code #3625). No director or employee of the district shall make or participate in the making of any decision which might foreseeable have a material effect on any financial interest of such director, officer or employee within the meeting of the Political Reform of 1974 and the Conflict of Interest Code of the district.

PASSED AND ADOPTED by the Board of Directors of the Clear Creek Community Services District, County of Lassen, State of California, this 6 day of Sept, 2000, by the following vote:

AYES: 5

NOES: 0

ABSENT: 0

  
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Wm. Tiffin  
President, CCCSD

ATTEST:

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Patricia Mudrich  
Secretary – Treasurer, CCCSD