

CLEAR CREEK COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
OCTOBER 01, 2020 6:00 P.M.  
(530)256-3096

Burt Cooper called the regular meeting to order at 6:00 pm.

Roll call: Rod Twain, Burt Cooper, Judy Cooper & Jessica Greene present, Cathy Hunter came in late.

Others present: Nicolette Moroney Secretary/Treasurer, Chief John Hunter, JD Hackett Water Manager, Julie Raymond resident, Craig Corder resident & Ross & Anne Kassbaum residents.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Jessica Greene, seconded by Judy Cooper, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of September 03, 2020 was made by Rod Twain, seconded by Judy Cooper, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve September 2020 invoices & October 2020 payroll was made by Rod Twain, seconded by Burt Cooper, all in favor, motion carried.

DELINQUENTS: 10 total. Out of the 10 there is only 1 that is over 90 days

FINANCIAL REPORT:

Fire Department August 31, 2020 balance \$54,727.19 (September 2020 deposits \$0) September 2020 expenditures \$2,163.05) September 30, 2020 balance \$52,564.14

Water Department August 31, 2020 balance \$80,825.22 (September 2020 deposits 9,635.25) (September 2020 expenditures \$4,868.31) September 30, 2020 balance \$85,592.16

Reviewed & motion to approve financials was made by Rod Twain, seconded by Jessica Greene, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Per JD bacteriological water samples were good for the month of September. Usage for the month was 4,550,000 gallons; highest one day usage for September since I have been here was 208,000 gallons. Spring depth was 14 1/2" (up from last month) and temperature was 36 degrees. Insulating water boxes have Clear Creek Drive and Crescent Drive done. Repaired water main leak on Clear Creek Drive, this is our 4<sup>th</sup> repair this year, also repaired a leak in pump seal shaft lubrication line. Generator fully loaded for the next planned or unplanned outage.

Greased upper and lower bearings on our lead pump and it sounds really good and quiet, running smooth. Current lead pump has 5 years as lead; back up pump has 9 years on it. Once current lead pump has 4 more years, I will start alternating them once a year. Cut a root away that was pushing on one of our curb stop connections to two customers to prevent a water main break. Keeping an eye on the house that has been red tagged on Spring Creek and doing what I can to prevent the water from being turned on. Working on the water treatment plant log during the month and cruising the system for problems, also assisted two contractors in doing legal USA digs.

Per Burt Cooper, there has been no rain so if you see water ponding it's probably a leak to call JD.

#### FIRE DEPARTMENT REPORT:

Chief Hunter reported there was one medical call and three calls for fire during the month of September. He had three regular drills.

#### DISCUSSION ITEMS:

1. Bob Johnson Auditor coming October 13 & 14 – If the board has any questions or concerns for Bob Johnson let Nicki know.
2. Board Secretary Conference – We were awarded a 2020 Education Allowance to attend via teleconference on October 26-28 thanks to the SDLF (Special District Leadership Foundation).
3. Consider Taking Ownership of the Firehouse from Lassen County – The board needs more information before they can make a decision.

#### ACTION ITEMS:

1. Approve Water Rate Increase Starting January 1, 2021 – The board approved the water rate increase in April but elected to wait until the “stay at home” orders were lifted plus 30 days. Cathy Hunter made a motion to approve the water rate increase starting January 1, 2021, seconded by Rod Twain, all in favor, motion carried.
2. Approve Ownership of the Firehouse from Lassen County – Tabled.

MATTERS INITIATED BY THE BOARD: None

The regular meeting of October 01, 2020 was adjourned at 6:32 pm. The next regular scheduled monthly Board meeting will be November 05, 2020 at 6:00 pm at the Firehouse downstairs.

  
Cathy Hunter / Chair

  
Nicolette Moroney / Secretary