

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JUNE 2, 2022 6:00 P.M.

Cathy Hunter called the regular meeting to order at 6:00 pm.

Roll call: Cathy Hunter, Rod Twain, Julie Raymond present, Burt Cooper & Jessica Greene absent.

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief, JD Hackett Water Manager & Susan Miller, resident.

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of May 5, 2022 was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve May 2022 invoices & June 2022 payroll was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

DELINQUENTS: 5

FINANCIAL REPORT:

Fire Department April 30, 2022 balance \$49,969.46 (May 2022 deposits \$0) (May 2022 expenditures \$1,885.11) May 31, 2022 balance \$48,084.35

Water Department April 30, 2022 balance \$100,982.35 (May 2022 deposits \$11,193.30) (May 2022 expenditures \$4,147.74) May 31, 2022 balance \$108,027.91

Plumas Bank savings acct \$ 33,716.78 and checking acct \$11,997.07

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

WATER DEPARTMENT REPORT:

JD reported water samples were good for the month of May, usage was 1,854,000 gallons, spring height is holding at 16". Dug out, assembled & installed a water meter service on Rainbow Dr. Dug out and removed our water box on company corp stop on Hwy 147 to pick a spot to install a lockable curb stop to prevent further tampering to our main valve. Posted a notice on our water box on Hwy 147 for contractors to stay out of our box. Topped off the generator, checked fluids and turned off the block heater. Worked on and sent off the WTP and TCR reports. Put a repair clamp on water main leak on Friday. Will inspect the line and measure od to insure we have the correct parts to splice in a new section of line since there appears to be another small pin hole just beyond the clamp that was just installed. Our clearing and marking USA requests as needed. Some people feel they do not have to call USA, but it keeps everyone safe and keeps us from losing water pressure.

FIRE DEPARTMENT REPORT:

Chief Hunter reported there was an MVA (motor vehicle accident) today, a fire in Westwood that was canceled. There were 4 regular drills in the month of May. He attended a Chiefs meeting and Fire Officers meeting in Susanville. We are starting to receive items from the 50/50 grant. Talked to John Hay should have engine 1121 back in the next couple of days.

INFORMATION / DISCUSSION ITEMS:

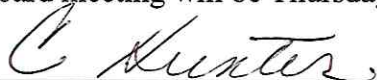
1. Repairs on Engine 1121 discussed above.
2. Cathy Hunter reiterated it is very important to start conserving water, the state will probably start imposing water restrictions in the near future.
3. Nicki Moroney reported Tubit Enterprises, Inc. (tree removal contractor) has been hard at work since the last part of February. They are wrapping up their operation and should be done by the end of this week. Unfortunately there are still lots of properties that did not get any work done that requested it. We will ask the Lassen Fire Safe Council (LFSC) to apply for another grant to continue the work. We have not heard back from this but Tom Esgate with the LFSC has requested an additional \$100,000 from PG&E to continue this much needed hazard/fuel reduction project.
4. Update on the CCCSD Water System Improvement Project is; per David Chan, Water Resource Control Engineer s/sent out an email stating due to limited funding under UEI's SAFER (Safe and Affordable Funding for Equity and Resilience Program) Technical Assistance Agreement, they will be placing this project (AR 6569) on hold until they can secure more funding. They are actively working with UEI to amend their agreement to add additional funds to cover the technical assistance project. They will provide a status update on available funding within the next five months.

ACTION ITEMS:

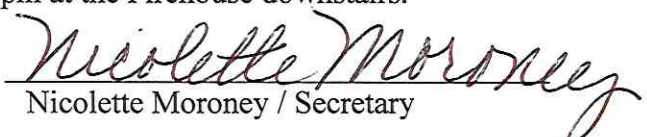
1. Cathy Hunter opened up the floor to hear any public comment on the budget and there was none. Motion to approve Resolution 2022-03 Budget for Fire & Water fiscal year 2022-2023 was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.
2. Motion to approve Resolution 2022-04 Fire Taxes/Special Assessment List was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.
3. Motion to reimburse expenses made by Nicki Moroney for the tree removal crew was made by Rod Twain, seconded by Cathy Hunter, all in favor, motion carried.

MATTERS INITIATED BY THE BOARD: Cathy Hunter reported she received an email from a resident who wants to file a claim for property damage to her driveway she states that it was caused by a long term water leak. Nicki Moroney asked the property owner to contact the county to see if there is an encroachment permit on file with them and to get a copy of it before the District will take any action on the complaint.

The regular meeting of June 2, 2022 was adjourned at 6:48 pm. The next regular scheduled monthly Board meeting will be Thursday, July 7, 2022 at 6:00 pm at the Firehouse downstairs.



Cathy Hunter / Chair



Nicolette Moroney / Secretary