

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
APRIL 6, 2023 6:00 P.M.

Rod Twain called the regular meeting to order at 6:00 pm and stated all votes will be made by roll call

Roll call: Rod Twain, Julie Raymond, Nancy Presser, Jim Christopherson all present, Cathy Hunter via teleconference

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief, Steve Sader Water Maint/Dist Operator

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Nancy Presser, seconded by Rod Twain, all in favor by roll call, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of March 6, 2023 with corrections, was made by Rod Twain, seconded by Julie Raymond, all in favor by roll call, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve March 2023 invoices & April 2023 payroll was made by Nancy Presser, seconded by Jim Christopherson, all in favor by roll call, motion carried.

DELINQUENTS: 10

Households can apply for LIHWAP (Low Income Household Water Assistance Program) through the Lassen Economic Development Corporation, 200 Highway A-21, Westwood, CA 96137, (530) 256-3531.

FINANCIAL REPORT:

Fire Department February 28, 2023 balance \$44,917.22 (March 2023 deposits \$112.69) (March 2023 expenditures \$9,985.24) March 31, 2023 balance \$35,044.67

Water Department February 28, 2023 balance \$114,227.45 (March 2023 deposits \$11,504.70) (March 2023 expenditures \$7,757.21) March 31, 2023 balance \$117,974.94

Plumas Bank savings acct \$ 65,856.36 and checking acct \$10,190.90

Reviewed & motion to approve financials was made by Nancy Presser, seconded by Rod Twain, all in favor by roll call, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported he has been busy studying for the D1 Water Certification test and takes it tomorrow in Redding. He took some pics of the system in the pump room and distributed the pics to the board. His major concerns are pumping water, maintaining air & chlorine. The compressor is antiquated and if it was to fail we'd be in a bad way. The chlorine pump is very old and has not been maintained and it should be rebuilt once a year. A lot of these repairs seem to be overdue and he was wondering if things weren't done because we were hoping the grant would go through and we were just band aiding things or if they just weren't informed. Per Mr. Twain the only thing we were really informed about and equivocating on doing was replacing the tank. Per Steve the way the pump room should be set up is to have backups for everything. He is doing a ton of research on these things, says it is going to take time and money. He would like the system to be more reliable and easy to run for all not just one person. Lots of discussion on the pressure tank again, Steve wants to wait on doing anything until he researches it fully. He will keep an eye on it.

FIRE DEPARTMENT REPORT:

Chief Ross Kassebaum reported there were 2 medical calls for the month in Clear Creek. Yesterday, the 1st Wednesday of the month, was the siren test and it worked as it should. He is working on putting things in writing, SOP's (standard operating procedures), creating them as we go. He is enrolled in the Wildfire Urban Interface course through Lassen College later this month. He has been going through surplus equipment, SCBA's, turnouts & even some cross country skis. He updated the Wildfire Inspection Sheet and it is ready to go, he wants it to be an NCR form. Mr. Twain would also like to see the Volunteer Fire Application add a driver's license to it. Chief would like to see more outreach & getting to know the community.

INFORMATION / DISCUSSION ITEMS:

1. Budget workshop is scheduled for Sunday, May 21 @ 2 p.m.
2. Fire Preparedness Education Day is Saturday, May 6, 2023 from 9:00 a.m. until noon. Please join us for coffee & donuts. We will be having a free raffle for reflective address signs, a kids coloring contest, lots of brochures and literature & you can sign up for a free evaluation of your home's exterior regarding fire prevention.

ACTION ITEMS:

1. Motion to approve the fire forms with corrections was made by Cathy Hunter, seconded by Nancy Presser, all in favor by roll call, motion carried.
2. Motion to approve acquiring the 2000 Chevy 2500 Standard Cab Truck with 4x4 to be used for fire and water was made by Cathy Hunter, seconded by Jim Christopherson, all in favor by roll call, motion carried.
3. Motion to discontinue using ESO software for NFIRS (National Fire Incident Reporting System) reporting was made by Cathy Hunter, seconded by Rod Twain, all in favor by roll call, motion carried. We will try and get a partial refund for the remaining year.

MATTERS INITIATED BY THE BOARD: Rod Twain would like us to make a sign to call 911 if you have an emergency and post it on the bulletin board next to the firehouse.

The regular meeting of April 6, 2023 was adjourned at 7:13 pm. The next regular scheduled monthly Board meeting will be Thursday, May 4, 2023 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair



Nicolette Moroney / Secretary