

CLEAR CREEK COMMUNITY SERVICES DISTRICT  
REGULAR MEETING MINUTES  
NOVEMBER 4, 2021 6:00 P.M.  
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:00 pm.

Roll call: Cathy Hunter, Rod Twain, Burt Cooper present, Jessica Greene & Judy Cooper absent.

Pledge of Allegiance led by Cathy Hunter

Others present: Nicolette Moroney Secretary/Treasurer, Chief John Hunter, JD Hackett Water Manager, Julie Raymond resident

**APPROVAL OF AGENDA:**

Motion to approve the agenda was made by Jessica Greene, seconded by Rod Twain, all in favor, motion carried.

**BUSINESS FROM THE FLOOR:** None

**APPROVAL OF REGULAR MEETING MINUTES:**

Motion to approve the regular minutes of October 7, 2021 was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

**MOTION TO PAY INVOICES AND PAYROLL:**

Motion to approve October 2021 invoices & November 2021 payroll was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

**DELINQUENTS:** 17

**FINANCIAL REPORT:**

Fire Department September 30, 2021 balance \$43,355.23 (October 2021 deposits \$136.99) (October 2021 expenditures \$2,331.36) October 31, 2021 balance \$41,160.86

Water Department September 30, 2021 balance \$90,365.49 (October 2021 deposits \$2,524.58) (October 2021 expenditures \$4,543.95) October 31, 2021 balance \$88,346.12

Reviewed & motion to approve financials was made by Cathy Hunter, seconded by Burt Cooper, all in favor, motion carried.

**WATER DEPARTMENT REPORT:**

JD reported water samples were good for the month of October, water usage was 833,000 gallons and the spring depth is 15" at the intake. He finished installing insulation in all water boxes. Shut off water to one customer, started marking water boxes with stakes, and also assisted a customer with USA. Met with the team (water grant) at the Clear Creek Park on October 12, 2021, working on the design phase. Since we will not be upgrading our distribution lines throughout the community, maybe try to locate grants to install new water main. We should first upgrade our supply lines to hydrants with 2" first. Had electrician locate a faulty ground in pump room that runs the chlorinator, also working hard to keep the chlorine level in the lowest range possible. Worked on generator log as well as WTP and TCR file and sent to state at the end of the month. Cleaned and organized the pump room. Redesigning the new chlorine injector.

#### FIRE DEPARTMENT REPORT:

Chief Hunter reported there were 4 regular drills for the month, 1 fire call that was canceled. Still having issues with pagers. Someone coming out next week to measure for new turnouts. Looking into new software for NFIRS reporting as a requirement for Fema grants. No update on Engine 1121 waiting on Susanville Towing to give us a bid to repair. Reminder that Sunday is time to set your clocks back and a good time to replace the batteries in your smoke detectors.

#### INFORMATION ITEMS:

1. Property Insurance Increase – Per Nicki broker is shopping for new insurance. Rod stated the increase is unsustainable and won't be just a onetime thing. He doesn't see how we can afford this additional increase every year. He suggested talking to the county and asking them to pay part of the insurance that covers the building or to fold us into their insurance that they have for their firehouses and we can pay the additional cost to them. Bottom line is insurance rates like this will continue to go up until we can't afford to have a fire department.
2. Tree Removal Grant Signups – Per Rod we should learn from the mistakes we made last time. Nicki reminded Rod this is not our grant and the contractor will have his own strategy on removing trees. We do NOT decide whose trees get cut. If the public has questions they should come to a board meeting.

#### DISCUSSION ITEMS:

1. Repairs on Engine 1121 were discussed in the Fire Department Report.

#### ACTION ITEMS:

1. Cathy Hunter made a motion to approve the water rate increase effective January 1, 2022, seconded by Burt Cooper, all in favor, motion carried.
2. Cathy Hunter made a motion to approve spending \$4,051.00 for the 50/50 Calfire grant, (we will get back \$2,025.50) seconded by Rod Twain, all in favor, motion carried.
3. Jessica Greene made a motion to approve spending \$1,207.20 for Fema grant, (our contribution of 5%) seconded by Cathy Hunter, all in favor, motion carried.
4. The Thursday December 2<sup>nd</sup> board meeting is changed to Friday December 3<sup>rd</sup> at 6:00 pm, all were in favor.

MATTERS INITIATED BY THE BOARD: None

The regular meeting of November 4, 2021 was adjourned at 6:28 pm. The next regular scheduled monthly Board meeting will be **Friday, December 3, 2021 at 6:00 pm** at the Firehouse downstairs.

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Cathy Hunter / Chair

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Nicolette Moroney / Secretary