

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
JULY 11, 2019 6:00 P.M.
(530)256-3096

Cathy Hunter called the regular meeting to order at 6:02 p.m.

Pledge of Allegiance led by Cathy Hunter

Roll call: Cathy Hunter, Jessica Greene, Judy Cooper, Rod Twain & Burt Cooper; all present.

Others present: Nicolette Moroney Secretary/Treasurer, John Hunter Fire Chief, JD Hackett Water Manager, Barbara & Ed Thiel residents, Anne Kassbaum resident and Julie Raymond resident.

APPROVAL OF AGENDA:

Motion to approve the agenda made by Judy Cooper, seconded by Rod Twain, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of June 06, 2019 made by Jessica Greene, seconded by Rod Twain, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve June 2019 invoices & July 2019 payroll made by Jessica Greene, seconded by Judy Cooper, all in favor, motion carried.

DELINQUENTS: 2

FINANCIAL REPORT:

Fire Department May 31, 2019 balance \$57,829.21 (June 2019 deposits \$1,825.79) (June 2019 expenditures \$12,758.36) June 30, 2019 balance \$46,896.64

Water Department May 31, 2019 balance \$81,771.98 (June 2019 deposits \$3,737.83) (June 2019 expenditures 7,420.69) June 30, 2019 balance \$78,089.12

WATER DEPARTMENT REPORT:

JD reported water samples were good for the month of June. Dug up the line near the horseshoe pits, was not the transmission line. Communicating and assisting Pace Engineering during the month. Made comments on engineering report i.e., lateral line issues mostly to customers. Finished exercising all of our main valves, hydrant valve and lateral valves. Now systematically digging up all of our 166 connections to our customers and exercising all of our valves to them to make sure they are operational. I do this every two years and will replace any I feel are damaged or frozen. Repaired a leak in the pump seal lubrication line and getting ready to modify it. Attended a sexual harassment class. Handed out shut off notices, did not need to shut anyone off for June. Battery, cables, oil and coolant full on generator. Usage for the month was 3,126,000 gallons.

FIRE DEPARTMENT REPORT:

Busy month, there were 3 medical calls in Clear Creek, responded to 2 fire calls in Westwood. One was a wildland fire behind Westwood Park the other was a tire fire. Submitted paperwork to Calfire to get paid for both of the fires. We had 2 regular drills and issued new turnouts. Organized the upstairs with the help of Cathy.

DISCUSSION ITEMS:

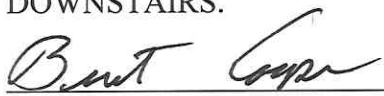
1. Request from a resident for larger print minutes on the bulletin board and to post water reports there. Cathy Hunter thinks these are reasonable requests. Judy Cooper suggested they come to a board meeting. Burt Cooper suggested building a bigger bulletin board. Jessica Greene suggested using a realtor's flyer holder and attaching it to the bulletin board and put water reports there. We will look into Jessica's suggestion.
2. Conserve water. Cathy Hunter said the biggest thing in conserving water is the expense of utilities in pumping it. We live in a town where everyone pays a flat rate but our PG&E bills keep going up.
3. Increasing our water rates. Cathy Hunter thinks this should be a discussion item every year. Our Auditors report reported we are operating on a break even basis. We need to be saving money for future capital improvements. Lots of discussion, we will put on as an action item next month for a committee to research water rates and rate increase.
4. Water grant. This week Pace Engineering submitted a Final Engineering Report for the CCCSD Water System Improvement Project to the State Water Resources Control Board.
5. Tree grant. Meeting with another contractor tomorrow, Tubit, he is very interested in doing the work. The other contractor who was interested has had the contract for signature for about eight weeks and has not signed it.
6. Reminder, Pancake Breakfast & Hot Dog Days this weekend.
7. Robert Johnson audit letter and report. Rod Twain read very carefully through the whole report and summarized with comments; that they were happy with the way we are doing things, like our cooperation and in the final draft there were no errors, very positive.

ACTION ITEMS:

1. Board approved \$ 5,675.00 for the purchase of new roll up doors for the firehouse, Judy Cooper made a motion to approve, But Cooper seconded, all were in favor.
2. Approved 2018-2019 Appropriation transfers to balance budget, Jessica Greene made a motion to approve transfers, Burt Cooper seconded, all were in favor.
3. Approved Resolution 19-02/Co of Lassen Appropriation Limit Calculation, Cathy Hunter made a motion to approve Resolution 19-02, Jessica Greene seconded, all were in favor.
4. Approved Budget for 2019-2020 Resolution 19-03 Budgets for Fire and Water, Cathy Hunter made a motion to approve Resolution 19-03, Judy Cooper seconded, all were in favor.
5. Approved Resolution 19-04 Fire Taxes/Special Assessment List, Jessica Greene made a motion to approve Resolution 19-04, Judy Cooper seconded, all were in favor.

MATTERS INITIATED BY THE BOARD: NONE

THE REGULAR MEETING OF JULY 11, 2019 WAS ADJOURNED AT 6:50 P.M. THE NEXT REGULAR MEETING SCHEDULED WILL BE ON AUGUST 01, 2019 @ 6:00 P.M. AT THE FIRE HOUSE DOWNSTAIRS.



CATHY HUNTER/CHAIR

Burt Cooper, Vice Chair



NICOLETTE MORONEY/SECRETARY