

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
MARCH 2, 2023 6:00 P.M.

Rod Twain called the regular meeting to order at 6:00 pm and stated all votes will be made by roll call

Roll call: Rod Twain, Julie Raymond, Nancy Presser, Jim Christopherson all present, Cathy Hunter via teleconference

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Secretary/Treasurer, Ross Kassebaum Fire Chief, Steve Sader Water Maint/Dist Operator, Melissa Smith with Alliance for Workforce Development, her husband Dan & Anne Kassebaum

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Nancy Presser, seconded by Julie Raymond, all in favor by roll call, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of February 2, 2023 with corrections was made by Julie Raymond, seconded by Rod Twain, all in favor by roll call, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve February 2023 invoices & March 2023 payroll was made by Nancy Presser, seconded by Jim Christopherson, all in favor by roll call, motion carried.

DELINQUENTS: 22 past due as of 2-16-23 there were 8 shutoff notices that went out on 2-21-23. With the notice was a water bill assistance provider flyer with contact information.

FINANCIAL REPORT:

Fire Department January 31, 2023 balance \$48,627.05 (February 2023 deposits \$0) (February 2023 expenditures \$3,709.83) February 28, 2023 balance \$44,917.22

Water Department January 31, 2023 balance \$119,549.99 (February 2023 deposits \$2,159.25) (February 2023 expenditures \$7,481.79) February 28, 2023 balance \$114,227.45

Plumas Bank savings acct \$ 65,847.41 and checking acct \$10,190.90

Reviewed & motion to approve financials was made by Julie Raymond, seconded by Jim Christopherson, all in favor by roll call, motion carried.

WATER DEPARTMENT REPORT:

JD Hackett was not present. Steve Sader our new Water Maintenance Distribution Operator reported he was training with JD, studying for his D1 license and that JD ordered a chlorine tester.

FIRE DEPARTMENT REPORT:

Chief Ross Kassebaum reported there were 2 calls for the month, 1 structure fire in Westwood and 1 medical call in Clear Creek. He stated we do not need to use ESO for our NFIRS reporting and could save the \$1,000 per year. He has been using the NFIRS Federal reporting system that does not have a fee to use. Rod Twain would like an Action item next month to discontinue using ESO. The fire forms were discussed at length and the final documents will be on the next agenda for approval. Discussed Calfire Antelope crew that has been out removing snow from fire hydrants this winter, Chief has been removing snow from the hydrants as well. Rod Twain liked that the fire hydrant on Rainbow was very visible.

INFORMATION / DISCUSSION ITEMS:

1. Melissa Smith with Alliance for Workforce Development was present. She handed out a packet of information to the board. She said they have a hub office in Chester; it's a Dixie Fire Recovery office, similar to a job center. They were awarded a National Dislocated Workers Grant (NDWG) for 5.4 million dollars. She provided lots of information on their services.
2. Job posting through 3-15-23 for a new fire chief.
3. We had a kickoff meeting on 2-14-23 via zoom on our Water System Improvement Project. The team went over what still needs to be done; permitting, updating costs. The next meeting via Zoom will be 5-9-23.
4. Rick Wade with the State Water Resources Control Board met with the district last June 2022 and conducted an inspection of the districts water system. The results are in the Sanitary Survey Inspection Report which can be found on the district website.

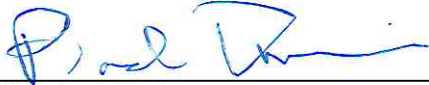
ACTION ITEMS:

1. Motion to approve the process of the Disposal of Surplus Inventory, Materials, Office Equipment and Vehicles document was made by Cathy Hunter, seconded by Rod Twain, all in favor by roll call, motion carried.
2. Motion to approve the fire forms with corrections was made by Julie Raymond, seconded by Rod Twain, all in favor by roll call, motion carried.
3. The 2000 Chevy 2500 Standard Cab Truck with 4x4 to be used for fire and water was tabled until more information is provided. There was lots of discussion; board is interested in the concept & worth looking into.
4. Discussed inspection of the pressure tank only. Per Rod Twain, externally the tank looks good, what we need is an internal inspection. Per Steve Sader we definitely should not do anything until the snow is gone. Worst case scenario is we open the hatch and can't re-pressurize the tank; we will need a contingency plan. Steve suggests we wait until spring to address the tank. Jim Christopherson spoke to Steve with Lake Forest who just purchased a new tank and asked what criteria they used. Per Steve with Lake Forest they didn't have a firm come in they just opened the hatch and could see the tank was in major trouble. Per Steve Sader if we open the hatch this could happen to us. This is tabled until Steve can look into logistics of it.

CLOSED SESSION: Rod Twain reported the board was going into closed session to discuss personnel issues at 7:20 pm. Out of closed session at 7:41 pm Rod Twain reported, the board unanimously agreed the complaints made by an employee were discussed and dismissed for lack of evidence.

MATTERS INITIATED BY THE BOARD: None

The regular meeting of March 2, 2023 was adjourned at 7:43 pm. The next regular scheduled monthly Board meeting will be Thursday, April 6, 2023 at 6:00 pm at the Firehouse downstairs.



Rod Twain / Chair



Nicolette Moroney / Secretary