

CLEAR CREEK COMMUNITY SERVICES DISTRICT
REGULAR MEETING MINUTES
APRIL 4, 2024 6:00 P.M.

Rod Twain called the regular meeting to order at 6:01 pm

Roll call: Rod Twain, Nancy Presser, Julie Raymond, Jim Christopherson & Cathy Hunter all present

Pledge of Allegiance led by Rod Twain

Others present: Nicolette Moroney Sec/Treas, Ross Kassebaum Fire Chief & Steve Sader Water Maint/Dist Operator

APPROVAL OF AGENDA:

Motion to approve the agenda was made by Cathy Hunter, seconded by Julie Raymond, all in favor, motion carried.

BUSINESS FROM THE FLOOR: None

APPROVAL OF REGULAR MEETING MINUTES:

Motion to approve the regular minutes of March 7, 2024, & special meeting minutes of March 28, 2024 was made by Cathy Hunter, seconded by Nancy Presser, all in favor, motion carried.

MOTION TO PAY INVOICES AND PAYROLL:

Motion to approve March 2024 invoices & April 2024 payroll was made by Cathy Hunter, seconded by Rod Twain, all in favor, motion carried.

DELINQUENTS: 11 delinquents, there were 2 shutoffs

FINANCIAL REPORT:

Fire Department February 29, 2024 balance \$20,818.30 (March 2024 deposits \$708.12) (March 2024 expenditures \$6,592.27) March 31, 2024 balance \$14,934.15

Water Department February 29, 2024 balance \$137,101.39 (March 2024 deposits \$14,747.28) (March 2024 expenditures \$18,252.00) March 31, 2024 balance \$133,596.67

Plumas Bank savings acct \$ 46,782.29 and checking acct \$5,824.56

Reviewed & motion to approve financials was made by Rod Twain, seconded by Julie Raymond, all in favor, motion carried.

WATER DEPARTMENT REPORT:

Steve Sader reported water usage for the month of March was 5,010 gallons, spring height is 19 ½". Power outage on March 2, generator ran fine, chlorine good. State sampling of asbestos and by products was good. Updating the map of Clear Creek. Pump was put back in but had to be taken out, bearing and seal getting redone. Leak on Spring Creek Dr. has been dug, waiting on permit from the county to dig up the street.

FIRE DEPARTMENT REPORT:

Chief Kassebaum reported it was a quiet March no calls. Engine 1124 was put in service on March 19, had three drills to prepare for using it. Went to Susanville to have decals on 1155 redone, also inquired several businesses regarding t-shirts. He met with Jim Christopherson to see what he needs to prepare for the special fire tax. Cathy asked if there was a status update on engine 1122, Chief reported he stopped by Diamond Repair in Susanville and will bring him the engine in about a month to repair.

INFORMATION / DISCUSSION ITEMS:

1. Water System Improvements Project update – We signed the funding agreement on Monday, April 1, 2024. The agreement is now with the attorney to sign off on the Opinion of Counsel. The next monthly meeting is April 11, 2024.
2. Budget workshop is scheduled for Saturday, May 11, 2024 at 10:00 am. Nancy Presser let the board know she will not be at the June regular board meeting.
3. The board would like to put an action item on the next board meeting to approve a committee to work on the Rates, Rules and Regulations.
4. Special fire tax committee met this week and will meet every Tuesday at 3:30 pm. Lots of discussion, Cathy went over information and notes that were discussed at the committee meeting. Was able to locate the Resolution 98-1 when the fire tax originated back in 1998. This tax has never been increased in 26 years.

ACTION ITEMS:

1. Cathy Hunter made a motion to approve the emergency water intertie agreement with Westwood Community Services District, seconded by Jim Christopherson, all in favor, motion carried.

CLOSED SESSION: Rod Twain reported the board was going into closed session to discuss employee performance evaluation per Government Code 54957 (b) of the Fire Chief at 7:07 pm. Out of closed session at 7:18 pm Rod Twain reported, the Board approved a 10% salary increase for Ross Kassebaum/Fire Chief effective July 1, 2024.

MATTERS INITIATED BY THE BOARD: Nicki Moroney received an email today from Hailey Hanna with the Lassen Fire Safe Council to inform us they decided to gift our organization with a \$500 gift card. This gift is intended to support our ongoing efforts in promoting fire safety and prevention within our community.

The regular meeting of April 4, 2024 was adjourned at 7:23 pm. The next regular scheduled monthly Board meeting will be Thursday, May 2, 2024 at 6:00 pm at the Firehouse downstairs.

Rod Twain / Chair

Nicolette Moroney / Secretary